

COMMISSIONER MINUTES

June 6, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; and Joseph W. Larsen, Clerk of the Board, present.

PREVIOUS WEEK'S MINUTES

The Minutes for June 31, 2011 were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CALENDAR

The Board reviewed the calendar.

1. Juvenile Justice Meeting in Rupert on Tuesday, June 7, 2011
2. Mini-Cassia Transportation meeting Wednesday morning, June 8, 2011
3. University of Idaho Alumni and Friends Luncheon in Twin Falls on Saturday, June 25, 2011, at 12:00 p.m.

CORRESPONDENCE

The Board reviewed the following:

1. Equine Health Alert from the State of Idaho Department of Agriculture Division of Animal Industries regarding Equine Herpes Virus EHV-1
2. Fair Grounds have been closed due to transient equine and the herpes virus
3. Report from Sam Adams on his work on roads in Elba and treatment of other roads with Magnesium Chloride
4. Memorandum from the Idaho Association of Counties regarding election results for the Capital Crimes Defense Fund Board of Directors
5. US Department of Commerce thank you for participation in the 2010 Census

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated June 6, 2011. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$16,688.19
INDIGENT FUND	105	\$41,260.26
DISTRICT COURT FUND	106	\$753.64
COUNTY ROADS & BRIDGES FUND	107	\$2,586.96
AMBULANCE SERVICE	110	\$13,916.67
REVALUATION FUND	114	\$968.27
911 COMMUNICATIONS FUND	115	\$8,132.49
JUSTICE FUND	130	\$36,737.62
PHYSICAL FACILITIES FUND	144	\$626.71
ADULT MISDEMEANOR PROBATION	149	\$1,894.56
	TOTAL	\$123,565.37

FY 2012 DEPARTMENT EXPENSE BUDGET WORKSHOPS

410 Extension Office (Joel Packham) – Packham presented that he desired consideration for an increase in wages for his employees. He also indicated that he would like to purchase a vehicle to avoid current mileage expenditures. They had over-budgeted for office equipment and would like to re-allocate that overage towards the vehicle purchase.

711 County Fair (Cory Parish) – \$10,000 was allocated in the proposed budget to take care of fence installation previously approved by the Board. The current equine virus situation was discussed which appears to be subsiding. Horses can be isolated that have the problem and it shouldn't create a problem. The virus has a thirty (30) day incubation period. Most places appear to be getting back to normal within a week. Fence that was approved by the Board has been erected and looks good. The car show this weekend was the largest they've had.

809 Coroner (Craig Rinehart) – Rinehart will travel to St. Louis for mandated training that will be reimbursed by the State of Idaho from proceeds from death certificate sales. Travel budget was increased due to increased mandated training for Coroners. Prosecuting Attorney Barrus and Rinehart talked of a review that takes place annually regarding death of infants.

807 Prosecuting Attorney (Al Barrus) – Barrus indicated that A Budget constraints have been putting a financial bind on employees with no salary increases. He asked for the Board's consideration in that regard. He also asked for an increase in the Communications line item up \$2000 and a decrease of the same amount in the Dues, Fees, and Witness Expense line item to offset that increase.

402 Auditor & Recorder (Joseph W. Larsen) – Larsen presented one budgetary change for office equipment maintenance reflecting an increase to account for a maintenance agreement for three date and time stamp machines their department is purchasing. That will eliminate the need to purchase new date and time stamp equipment when they fail as a replacement item will be provided under that agreement.

413 Board of Health (Joseph W. Larsen) – The Board of Health's request in their Budget Hearing reflected an increase in their request to \$105,091.

502 Indigent (Joseph W. Larsen) – Involuntary Mental Commitments requires the judge to fix costs to an individual or county. That will increase financial exposure to the Indigent Budget coupled with ever-increasing numbers of approved indigent claims and escalated medical costs.

712 Historical Society – Grant money funds this department and budgeted amounts were recommended to remain the same.

713 Community College (Joseph W. Larsen) – Larsen recommend an increase to that fund to meet statutory requirements of funding community college students. Chairman Crane asked Larsen to look into the statute as to the County's legal obligation.

717 County Boat License – The fund budget was recommended to remain the same as the previous budget year.

798 Widow Assistance – The fund budget was recommended to remain the same as the previous budget year.

401 County Commissioners – The Administration and Board recommended the fund budget remain the same as the previous budget year.

421 Veterans Service Officer – Larsen indicated that the VSO Georgianna Greenwell requested a budget line item for travel and education and include \$96 as the County's share of

VSO training held annually. She also requested a Communication line item for telephone expenses to be budgeted in the amount of \$675.

709 Solid Waste (Board of Commissioners) – Usage at the solid waste facility has experienced drop offs in use from some counties. The budget indicates a consideration for \$50,000 in the budget for litter screens to keep litter off neighboring properties. Fund balance carryover concerns were expressed by Auditor Larsen as the State of Idaho is looking at those balances to determine County needs. Two “B” budget items were eliminated by the Auditor for the Board’s consideration per non-use on the five year historical. Commissioner Christensen desired to discuss this further with Administrator McMurray as there may be liability implications. Larsen expressed concerns from a budgeting standpoint of having excessive amounts budgeted for potential liability expenses as it increases potential financial exposure for liability claims when they do arise.

718 County Snowmobile (Board of Commissioners) – The creation of an A Budget for the Snowmobile Fund was necessitated to account for wages and salary. B Budget items created were based on recommendations of Administrator McMurray. The Board will take this under advisement.

416 Civil Defense (Randy Kidd) – Kidd recommended that the Auto Expense line item be broken down with a new line item for Auto Fuel to track those increases. Their travel expense budget includes federal compliance for attendance to the National Emergency Compliance Training.

737 DARE Trust (Randy Kidd) – The fund budget was recommended to remain the same as the previous budget year.

750 Violent Predator Fund (Randy Kidd) - The fund budget was recommended to remain the same as the previous budget year. This fund provides for required publishing costs for sexual predators.

812 Law Enforcement Building (Randy Kidd) - The fund budget was recommended to remain the same as the previous budget year.

821 Sheriff Patrol (Randy Kidd) – Kidd requested a \$1500 budget for off-highway vehicle enforcement, an increase in the Communication Expense line item to account for additional cell phones provided patrol officers, an increase in Patrol Equipment line item to account for the upgrade of car cameras to digital, and \$100,000 for three (3) new vehicle purchases.

822 Sheriff Investigation (Randy Kidd) – Kidd decreased his Office Supply and Radio Expense Budget request. The increase in the cost of fuel accounted for a request for Auto Fuel Expense request. A Communication Expense increase request was due to the addition of a Drug Task Force phone. A request for a new line item for Automobile Equipment was presented to account for purchase of vehicle lights and sirens.

823 Sheriff Dispatch (Randy Kidd) - The fund budget was recommended to remain the same as the previous budget year.

733 Emergency Medical Services (Kerry McMurray) – A request was presented to add a Health and Safety line item in the amount of \$15,000 to pay for EMS personnel immunization.

751 Box Elder Co. Bookmobile - The fund budget was recommended to remain the same as the previous budget year.

130 Sheriff Administration (Randy Kidd) – Kidd presented an increase in Auto Fuel budget request due to rising fuel costs, a decrease in the Communication Expense line item to

reflect historical expenditures, an adoption of a budget line item for Dive Team expenses of \$2000, a request to keep Office Equipment Maintenance budget amounts the same at \$27,000 to account for new costs for maintenance of the CAD and Records Management software.

MEDIA QUESTIONS REGARDING COUNTY BUILDING PURCHASE

Renee Wells from The Voice raised questions regarding the purchase of property for a new judicial annex. She inquired how that was proceeding. The Board indicated that a committee was being formed that includes Administrator McMurray, Commissioner Kunau, Prosecutor Barrus, Clerk Larsen, all judges, Sheriff Kidd, a jail representative, Attorney William A. Parsons, and a few members of the public at large. The committee will look at the Jerome County Judicial Annex as a group. The sale will close on June 27, 2011. The building is 16,000 square feet and estimations for remodeling is proposed at \$55 per square foot.

EXECUTIVE SESSION – INDIGENT HEARING

At 10:56 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to conduct medical indigent hearing on Case # 2010-151. In addition to the Board, present at the hearing was Welfare Director – Susan Keck, Deputy Welfare Director – Stella Sutherland, Clerk of the Board – Joseph W. Larsen, and Prosecuting Attorney – Al Barrus. The Board determined to take the findings of the hearing under advisement. Following the hearing, the Board returned to regular session at 11:32 a.m.

EXECUTIVE SESSION

At 1:22 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Welfare Director Susan Keck presented the following: After presentation, the Board approved the following: Order of Dismissal on Case # 2011-038; Notice of Lien and Application for Medically Indigent Benefits on Case # 2011-069, # 2011-068, and # 2011-067; Release of Medically Indigent Lien on Case # 207103, # 2011-038, # 2010-160, # 2011-050, # 2011-045, and # 200070; Assignment for Collection on Case # 2010-090; Certificate of Denial on Case # 2011-065 and # 2011-057; Certificate of Approval on Case # 2011-040, # 2011-056, # 2011-069, and # 2011-064; and Order of Reimbursement on Case # 2011-069, # 2011-056, # 2011-040, and # 2011-064. Following the discussion, the Board returned to regular session at 2:15 p.m.

OTHER BUSINESS ITEMS

1. Flood issues – Cassia Creek is currently causing flooding issues. County cannot be determined a flood area based on the amount of acreage flooding from Cassia Creek.
2. Review law enforcement issues – Barrus indicated that we are waiting for a proposed contract from the attorney for the City of Burley. He had asked for that in time for this meeting to discuss

3. The Board reviewed with Administrative Secretary Sara Haynes the declaration of the Treasurer Department's obsolete IBM 6400-012 Printer as surplus property to be removed from the County's inventory. She consulted with Bob Stephenson from Stephenson Computer Consulting regarding the market value of said printer and determined there was no value to a broker. A motion was made by Commissioner Christensen to allow Stevenson's to remove and sell the property as surplus, seconded by Commissioner Kunau. Commissioners Crane, Kunau, and Christensen voted yea.
4. The Board reviewed Idaho PUC Case No. IPC-E-11-09 regarding a 20 year Firm Energy Sales Agreement between Idaho Power to purchase and Clark Canyon hydroelectric project to sell electricity produced at their Dillon, Montana, hydroelectric facility.
5. The Board reviewed and executed agreements with BLM for a communication site facility on Granite Pass and for road access to get to the tower. A motion was made by Commissioner Christensen to sign the contract to allow access to that tower facility, seconded by Commissioner Kunau. Commissioners Crane, Kunau, and Christensen voted yea.
6. Clerk Larsen discussed with the Board the purchase of time and date stamp equipment for the courts. They have experienced failure of three (3) of the printers and they need to be repaired or replaced. Comparisons indicate that it would be more prudent to purchase three (3) new printers totaling \$1185 as presented as a bid by SimplexGrinnell and enroll in their Quick Xchange Depot Agreement for \$99 per unit per year for immediate replacement when there is a problem. The Board concurred with that recommendation.
7. Clerk Larsen discussed with the Board the purchase of transfer equipment for the Recorder's Office to digitize microfilm information to high resolution files. The equipment will be approximately \$10,000. \$8,000 was budgeted this year for Recorder equipment and Larsen would like to explore that purchase using this year's budgeted money that remains and couple that with the balance in next year's budget. Commissioner Christensen suggested that looking at all options was appropriate before making the purchase.
8. Auditor Larsen discussed the Solid Waste agreement that Cassia County is a part of. According to their attorney, Steve Tuft that agreement has been in the process of being updated for FY 2010. Larsen presented a request that for budget purposes that proposed deadline dates in the contract be reviewed for some minor changes. The Board asked Larsen to provide those proposed changes to the Board.
9. There were no Board of Equalization presentations.
10. The Board reviewed twenty (20) CSI Residencies. A motion was made by Commissioner Christensen to approve, seconded by Commissioner Kunau. Commissioners Crane, Kunau, and Christensen voted yea.

LUNCH

At 12:02, the Board recessed and departed for lunch at Perkins. Following lunch the Board reconvened at 1:21 p.m.

RECESS

Meeting was recessed until 9:00 a.m., Monday, June 12, 2011.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Ginger Cooper – Weekly News Journal; Renee Wells – The Voice; Laurie Welch – The Times News; Jared Larsen; and Jade Larsen

ATTEST:

/s/
Joseph W. Larsen, Clerk

APPROVED:

/s/
Dennis Crane, Chairman