



BOARD OF COUNTY COMMISSIONER MINUTES

July 25, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEK'S MINUTES

The Minutes for July 11, 2011, and July 18, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

ADDITION TO AGENDA

Prosecuting Attorney Al Barrus indicated that an item needed to be added to the agenda regarding a proposal to purchase unsold property from a County public auction at Strevell. Notification was too late to include on the agenda. Commissioner Christensen made a motion to add that item to the agenda, seconded by Commissioner Kunau, followed by a unanimous yea vote.

Denton Darrington expressed a desire to purchase the said unsold property with an accompanying offer to the County. The Board recommended that Barrus offer said property to Darrington on the same terms as the Oakley property that sold following the last public auction.

The Board meeting was under the direction of Vice Chairman Commissioner Kunau in the absence of Chairman Crane who was unable to be present at the beginning of the meeting.

CALENDAR

The Board reviewed the calendar.

1. Public Defender and Joint Jail Meeting on July 26, 2011, at 7:30 a.m.
2. CAT Board Meeting on July 26, 2011, at 2:00 p.m.
3. Solid Waste Board Meeting on Wednesday, July 27, 2011, at 10:00 a.m.
4. Hospital Board Meeting on Wednesday, July 27, 2011 at 7:00 a.m.
5. Judicial Annex Design Committee Meeting on Thursday, July 28, 2011, at 2:00 p.m.

CORRESPONDENCE

The Board reviewed the following:

1. Thank you from the Mini-Cassia Search and Rescue for the Board's letter of support regarding their recent grant application.
2. Thank you from Lisa Heisel to the Board for flowers sent to her father-in-law's funeral.

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated July 22, 2011. A

motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$3,642.34
INDIGENT FUND	105	\$13,993.29
DISTRICT COURT FUND	106	\$1,031.15
WEED & PEST FUND	108	\$1.24
COUNTY BOAT LICENSE FUND	117	\$1,000.00
JUSTICE FUND	130	\$274,008.62
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$2,425.95
D.A.R.E TRUST	137	\$415.32
PHYSICAL FACILITIES FUND	144	\$1,441.78
ADULT MISDEMEANOR PROBATION	149	\$414.94
	TOTAL	\$298,374.63

CHANGE OF STATUS

The Board reviewed three (3) requests for change of status. The Mini-Cassia Criminal Justice Center requested promotion from Detention Officer to Senior Officer with increased pay for Joshua Bradley Crockett and promotion for certification from Detention Officer to Senior Officer and increase in pay for Jennifer Marie Lee. The Cassia County Sheriff’s Office requested promotion for physical fitness for Deputy – Corporal Arley Ty Cahoon with increase in pay. The Mini-Cassia Criminal Justice Center requested temporary employment for Cindy Annette Schlund as a part time nurse. It was moved and seconded to approve the changes of status and roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

DEPARTMENT HEAD MEETING

Chairman Crane talked about a summer barbeque for County employees. September 13, 2011, was the tentative date proposed and Treasurer Patty Justesen was asked to help with the planning.

Patty Justesen (Treasurer) – Justesen indicated that her office was running fine since the conclusion of second half tax collection. Next week is Idaho Association of Counties Treasurer’s Meeting. Chief Deputy Lisa Heisel will be meeting with them as well for a couple of those days in Pocatello.

Amber Prewitt (Adult Misdemeanor Probation) – Contracts from Secure Alert and TouchPay were reviewed. Secure Alert is for GPS units they are looking to get. Five units will be sent to them on a rental basis. They will overnight any more as needed. GPS units are more comprehensive and will be used for offenders needing the following: home monitoring, domestic violence, stalking, and no contact orders. The other monitors will be used for alcohol related situations. Commissioner Christensen made a motion to accept and sign the SecureAlert contract, seconded by Commissioner Kunau, followed by a unanimous yea vote. Commissioner Christensen and Prosecutor Barrus asked that TouchPay provide evidence that they are registered with the State of Idaho. Discussion continued with Treasurer Justesen, Clerk Larsen, and

Prewitt regarding security and universal usage of the credit/debit pay process with their departments and the Assessor's Office.

Joel Packham (Extension Office) – Joel indicated that they are getting ready for the Fair. Weed Superintendent Gordon Edwards is off this week but his crew is keeping busy. Chairman Crane told of appreciation expressed by a citizen regarding spraying of noxious weeds.

Karen Dayley (Assessor) – Chief Deputy Dayley indicated that everything was fine in their department and that Assessor Davis was at an appraisal training meeting in Boise.

Darwin Johnson (Mini-Cassia Criminal Justice Center) – Johnson reviewed current holdings in the jail. He also reviewed a request to purchase a new med card, repair of an intoxilizer machine, and the purchase of narrow band radios. Conversion to narrow band by the first of the year on existing radios that can be converted were also discussed. Clerk Larsen suggested that approval should go before the joint committee. Inside perimeter of jail is part grass and part gravel. Johnson recommended taking the grass area out. Barrus asked that he bring that up in the joint jail meeting. They are currently fully staffed.

Joe Larsen (Clerk) – Larsen indicated that digitizing of records was ongoing with the LDS Church Family History Department. There are no elections scheduled for August. The Auditor's Department is asking all department heads to report to the Auditor's Office of any anticipated unspent budgeted funds for FY2011 by a week from today. The Welfare Department is weighing the advantages of processing some CAT cases through a Federal program of insurance to minimize County exposure. The Courts are anticipating communication regarding the new Judicial Annex and wish to express their proposals for layout and storage.

Al Barrus (Prosecuting Attorney) – Barrus talked about a pending case that may plead out. He indicated that part time hiring must follow the Personnel Policy Handbook. The procedures include that legal forms that must be signed and the authority to hire was discussed.

Kerry McMurray (Administrator) – McMurray reviewed building permits that have been issued. Their department has been very busy and the Compliance Officer has had some issues with non-permitted building projects. He presented Planning and Zoning regulation amendments that have been recommended for adoption by the Planning and Zoning Commission. A public hearing before the Board of Commissioners will be necessary to hear the proposed changes. The Board determined for that to be held on August 15, 2011.

US FOREST SERVICE – BLM

Scott Nannenga (US Forest Service Ranger) – not present

Mike Courtney (BLM director) – Gateway West Draft IES could be out as early as next month with follow up for public meetings in September or October. If transportation bill passes this year, there will be monies to upgrade roads and he has nominated the Milner Loop Roads. He said he could also suggest County access roads to that area if the Board desired. The Board recommended talking with Rob Carson with the Burley Highway District.

EXECUTIVE SESSION

At 9:30 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss

employee matters. Christensen expressed desire that language in the Personnel Policy Manual address additional Temporary Employment guidelines for department heads. Following the discussion, the Board returned to regular session at 9:44 a.m.

EXECUTIVE SESSION

At 10:55 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Welfare Director, Susan Keck presented the following: Case # 2011-088. The Board reviewed and approved the following: Order of Dismissal on Case # 2011-006; Notice of Lien and Application for Medically Indigent Benefits on Case # 2011-088 and # 2011-089; Release of Medically Indigent Lien on Case # 2011-006; Medical Review request on Case # 2011-068; Certificate of Denial on Case # 2011-076 and # 2011-075; Certificate of Approval on Case # 2011-058 and # 2011-083; Order of Reimbursement on Case # 2011-083 and # 2011-058. Following discussion, the Board returned to regular session at 11:15 a.m.

OTHER BUSINESS ITEMS

1. The Board reviewed the Master Services Agreement between Mini-Cassia Misdemeanor Probation and Touch Pay Holding for credit/debit card payments set presented by Amber Prewitt, Adult Misdemeanor Probation director. The consumer rather than the County bear costs for charges for this service. Following review, a motion was made and seconded to approve the agreement, followed by roll call vote with Chairman Crane, Commissioner Kunau, and Commissioner Christensen all voting yea.
2. The Board discussed redistricting of State legislative districts. Crane talked with Commissioner Meadows from Power County who had expressed concern about being redistricted with Pocatello.
3. The Board reviewed County building values and followed up with continued discussion of ICRMP appraisals. Administrator McMurray indicated that some of the values listed on the County's insurance were different than the 2009 International Building Code valuation chart used to value new building permits by building inspectors and officials. The Board took that under advisement in determining if ICRMP appraisers would be asked to appraise other County properties at County expense.
4. The Board reviewed information on Ad Hoc County/Courts shared employees committee. Clerk Larsen completed the input sheet provided by that committee and returned that on behalf of the Courts and the County.
5. The Board reviewed a letter from the Bonneville Power Administration on the proposed Columbia Falls Aluminum Company Power Sales Agreement.
6. The Board reviewed an Agreement for Monitoring and Associated Services between Secure Alert, Inc. and Mini-Cassia Misdemeanor Probation. Following discussion with Adult Misdemeanor Probation Supervisor, Amber Prewitt, a motion was made and seconded to accept and sign said agreement, followed by a unanimous vote with Chairman Crane, Commissioner Kunau, and Commissioner Christensen all voting yea.

7. The Board reviewed County pictures and determined to carry forth with display of selected pictures provided with donated contributions to cover most of the costs.
8. The Board reviewed the Mini-Cassia Criminal Justice Center's request for approval of expenditures and deferred to the joint committee's approval of those requests.
9. The Board reviewed a letter from the Planning and Zoning Commission regarding recommendation of approval of ordinance amendments and the setting of a hearing date and time.
10. The Board discussed proposed Resolution No. 2011-016 regarding destruction of Sheriff's office records. A motion was made and seconded to approve Resolution No. 2011-016 with Chairman Crane, Commissioner Kunau, and Commissioner Christensen all voting yea.
11. The Board reviewed County expenditures.
12. The Board discussed County building matters. A meeting for the judicial annex design committee was scheduled to take place at 2:00 p.m. Thursday at the Commissioner chambers.
13. The Board discussed County Road and Bridge matters. The 1983 Mack water truck title has been secured and Resolution No. 2011-017 was presented to declare that vehicle as surplus property. Commissioner Christensen made a motion to do such, seconded by Commissioner Kunau, followed by a unanimous yea vote.
14. The Board reviewed six (6) CSI Residencies. Commissioner Kunau made a motion to accept said applications, seconded by Commissioner Christensen, followed by a unanimous yea vote.
15. The Board reviewed Alcoholic Beverage Licenses for the following: Guadalajara Mexican Restaurant, United Oil, Maverik Store #259, and Pomerelle Ski Area. A motion was made and seconded to approve the licenses, followed by roll call vote with Chairman Crane, Commissioner Kunau, and Commissioner Christensen all voting yea. KM CS to approve.
16. The Board reviewed a complaint regarding trailers that may have been placed on property west of Burley without a building permit. Compliance Officer, Melissa Price was aware of that property and it has already been addressed.
17. The Board reviewed a request on behalf of the Fair Board for a roll off dumpster to keep the area clean near the loading chute at the Fair Grounds. The Board visited the location and presented recommendations for consideration.

RECESS

Meeting was recessed until 9:00 a.m., Monday, August 1, 2011.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

McCoy Worthington, Weekly News Journal; and Ginger Cooper, The Voice; Melissa Price, Compliance Officer.

ATTEST:

/s/
Joseph W. Larsen, Clerk

APPROVED:

/s/
Bob Kunau, Vice Chairman