



**SPECIAL MEETING
BOARD OF COUNTY COMMISSIONER MINUTES
July 1, 2011**

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

AGENDA ADDITION

Administrator McMurray requested to add to the agenda the signing of a Deed of County Property to Donald Laroy Mabey and Donna Jean Mabey. Commissioner Christensen made a motion to do such, seconded by Commissioner Kunau, followed by a unanimous yea vote.

PREVIOUS WEEK'S MINUTES

The Minutes for June 27, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CALENDAR

The Board reviewed the calendar.

1. Burley Public Library Legacy Project to be held at the library on Tuesday, July 12, 2011, at 7:00 p.m.

CORRESPONDENCE

The Board reviewed the following:

1. A letter to the City of Rocks National Reserve supporting a mix of CPCA alternatives or in the event that cannot be supported, the adoption of Alternative A – No Action. A motion was made by Commissioner Christensen to sign and send letter, seconded by Commissioner Kunau, followed by a unanimous yea vote.
2. A letter to Intralot, Inc. for Board of Equalization denial. A motion to sign and send letter was made by Commissioner Christensen, seconded by Commissioner Kunau, followed by a unanimous yea vote.
3. Legacy Project Postcard from Burley Public Library
4. Intermountain Gas Company Pipeline Safety Information letter

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated June 30, 2011. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$17,113.89
INDIGENT FUND	105	\$35,114.22

DISTRICT COURT FUND	106	\$2,243.30
COUNTY ROADS & BRIDGES FUND	107	\$4,386.37
AMBULANCE SERVICE	110	\$13,916.67
911 COMMUNICATIONS FUND	115	\$3,926.44
JUSTICE FUND	130	\$32,668.95
COURT RESTITUTION FUND	139	\$995.44
PHYSICAL FACILITIES FUND	144	\$795.69
ADULT MISDEMEANOR PROBATION	149	\$1,521.92
	TOTAL	\$112,682.89

The Board discussed generally County expenditures for travel and education. Auditor Joe Larsen indicated that for department expense budgeting for FY 2012 it would be wise to scrutinize those expenditures in light of the lean financial times we are currently going through. Commissioner Kunau recommended formulating a policy in regards to the type and nature of acceptable usage of those budgeted County funds. Prosecuting Attorney Barrus further recommended addressing that at the next department head meeting.

Clerk Larsen reported on the Board’s request for explanation of expenditures regarding the Pittney-Bowes postage machine in the Treasurer’s Office. Treasurer Patty Justesen reported that an amount is paid periodically to refill postage on that machine from the Administration budget. It was requested by the Board that it be explored how cost of postage be attributed to each department who uses it. Larsen pointed out that usage by Juvenile Probation should be a shared expense of both Minidoka and Cassia County. Administrator McMurray requested a copy of that contract to review.

DEED OF COUNTY PROPERTY – LAROY MABEY

The Board reviewed a Deed of County Property with Cassia County as grantor and Donald Laroy Mabey and Donna Jean Mabey as grantee for the sale of an odd lot property. A motion was made by Commissioner Christensen to sign and complete the transaction, seconded by Commission Kunau, followed by a unanimous yea vote.

EXECUTIVE SESSION

At 9:14 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(a) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss personnel matters. Following the discussion, the Board returned to regular session at 9:45.a.m.

EXECUTIVE SESSION

At 10:45 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, the Board returned to regular session at 10:55 a.m.

EXECUTIVE SESSION

At 11:10 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Clerk Larsen presented for the Board's consideration a Release of Lien on Case # 201106. Following discussion Commissioner Christensen made a motion to accept and sign said release, seconded by Commissioner Kunau, followed by a unanimous yea vote. Following the discussion, the Board returned to regular session at 11:13 a.m.

OTHER BUSINESS

1. A joint budget workshop will be held on July 11, 2011, with Minidoka County officials and Auditor Joe Larsen reviewed with the Board the department expense budgets that will be presented at the meeting. The departments discussed included the Veteran's Service Officer contract; the Juvenile Justice Contract and concerns regarding federal and state grants that may be in jeopardy; the Public Defender and concerns regarding rent, cleaning, licensing, dues, fees, and conflict attorney increases; Commissioner Christensen requested that the Auditor's Office provide a breakdown of all A Budget proposals by specific employee and accompanying salary for the Board to review.
2. The Board was presented with a revised Law Enforcement Agreement from City of Burley Attorney, Kelly Anthon to review. Prosecuting Attorney Al Barrus and Sheriff Randy Kidd went through the contract and determined that the revision was a much better version and there were just some items that needed clarification. Barrus went through those provisions which included the following:
 - a. Jail Provisions – Acknowledgment of Idaho Code Section 20-605
 - b. Minimum Officer Requirements – Officers assigned to the City of Burley are primarily assigned to duties in the city.
 - c. Dispatch Services – Automation of dispatch protocols to work with County's CAD system and 911 funds will be used to operate the consolidated emergency communication system according to Idaho Code Section 31-4801.
 - d. Animal Control Officers – County exclusion of apprehension, housing, or keeping of animals.
 - e. Amount of Payment by the City – maintaining the same costs as it has been in the past three (3) years and forgo an increase.
 - f. City and Law Enforcement Building – 911 funds used as enumerated in item c.Barrus prepared a cover letter, which he read to the Board, with a brief explanation of those changes and an invitation to the City Council to discuss this further with the Board if they desired to.

RECESS

Meeting was recessed until 9:00 a.m., Monday, July 11, 2011.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Ginger Cooper, Weekly News Journal and Renee Wells, the Voice.

ATTEST:

APPROVED:

/s/ _____
Joseph W. Larsen, Clerk

/s/ _____
Dennis Crane, Chairman