



BOARD OF COUNTY COMMISSIONER MINUTES

December 12, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEK'S MINUTES

The Minutes for December 5, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CALENDAR

The Board reviewed the calendar.

1. Jail Meeting at 9:00 a.m. Tuesday, December 13, 2011.
2. CAT Board Meeting Video Conference at 2:00 p.m. Thursday, December 15, 2011.
3. Planning & Zoning Christmas Luncheon at City Council Chambers at 12:30 p.m. Thursday, December 15, 2011.
4. Snowmobile Committee meeting 4:00 p.m. Tuesday, December 13, 2011.
5. South Central Community Action Partnership meeting at 12:00 p.m. Saturday, December 17, 2011.
6. Public Defender Meeting cancelled for December 27, 2011.
7. Quarterly Jail visit at 11:30 a.m. Monday, December 12, 2011.

CORRESPONDENCE

The Board reviewed the following:

1. Juvenile Justice report for November.
2. Letter from the Idaho Department of Water Resources advising of the appointment of Robert Beck as a Flood Control District Commissioner.
3. Letter from the BLM inviting Cassia County to be a cooperating agency in the comprehensive planning effort of conservation measures relating to greater sage-grouse into land use plans. The Board asked Clerk Larsen to respond to the BLM by letter accepting that invitation.
4. The BLM's Decision Record for the Mackey Canyon Wildland Urban Interface Fuels Reduction to thin juniper trees and plant grass west of Oakley.
5. Email from IAC regarding The Idaho Historical Society's sesquicentennial commemoration exhibit. Chairman Crane suggested that Commissioner Kunau talk with Valerie Bowen from the Cassia Historical Society to see if there was something that could be nominated for the exhibit regarding the City of Rock.

OFFICE EQUIPMENT MATTER – ASSESSOR DWIGHT DAVIS

Assessor Dwight Davis presented to the Board two bids he procured for a copier for the Assessor's Office. The current copier contract has expired. Bids were from Peterson Office

Supply for a Xerox copier and from Valley Office Systems for a Ricoh copier. Davis discussed a 3, 4, and 5 year contract for that copier and services. Valley Office Systems was recommended by Davis as they presented the lowest bid. Commissioner Christensen made a motion to approve the Valley Office Systems contract for a Ricoh copier for the duration determined by Davis, seconded by Commissioner Kunau, followed by a unanimous yea vote.

SNOWMOBILE ADVISORY BOARD BUDGET AND OTHER ISSUES

Snowmobile Advisory Board Chairman, Chuck Larson recommended to the Board the insulating of the groomer shed. The Board thought about the need to do so after the budget was already set but would try to make room in the B budget to be able to accomplish that. Larson received bids from three sources for insulating the 30 foot by 40 foot building. Commissioner Kunau made a motion to approve the expenditure of \$5500 for insulating the shed provided that there are no urethane restrictions with the County insurance and to amend the budget if needed later in the year. The motion was seconded by Commissioner Christensen and followed by a unanimous yea vote. Auditor Larsen indicated that the B budget could be used as it is currently budgeted as long as it is appropriately identified. The Board discussed grooming at Pomerelle and discussed the prospects of getting someone from the club to assist with cutting trees on the canyon road to allow access for the groomer. Larson asked that the USFS and Pomerelle personnel mark the trees to be removed.

The Board discussed a Challenge Cost-Share Agreement among the Idaho Department of Parks and Recreation, Cassia County, and the Forest Service for grooming snowmobile trials within the boundaries State Designated Snowmobile Area #16 in Cassia County. Commissioner Kunau made a motion to approve and sign said agreement, seconded by Commissioner Christensen, followed by a unanimous yea vote.

BUDGET AMENDMENT HEARING

At 10:04 a.m. the Board convened a public hearing to amend the FY 2011 budget. Chairman Crane introduced all present for the record. Auditor Larsen detailed the changes as attached to the minutes. Commissioner Kunau made a motion to approve the amendments to the FY 2011 budget as presented by Larsen, seconded by Commissioner Christensen and followed by a unanimous yea vote. The Board returned to regular session at 10:12 a.m.

REQUEST FOR RELEASE OF MEDICAL INDIGENT LIEN

The County holds a medical indigent lien on property where the owner has requested a release of said lien. To comply with HIPPA laws and medical indigency privacy, the request was addressed by convening in Executive Session under Idaho Code Section 67-2345(1)(d). At 10:47 a.m. the request for said Executive Session was made by a motion and second. A roll call vote to convene in said Executive Session was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea. Following discussion, the Board determined to release said medical indigent lien on the property in question. The Board returned to regular session at 10:55 a.m.

QUARTERLY JAIL VISIT

The Board met with the Minidoka County Board at 11:30 a.m. to conduct a quarterly visit at the Mini-Cassia Criminal Justice Center. Assistant Director Russ Rasmussen conducted the visit as Director Darwin Johnson was at an out-of-town meeting. Rasmussen reported that the jail

had installed the one-way glass in the control room area. He provided population statistics to both Boards. Administrator McMurray indicated that in response to inmate complaints regarding food quantity and quality, a dietician had been hired to study and report on said concerns. Other complaints from inmates included a concern about the jail employees not taking inmate's medical complaints seriously and the temperature in the jail being too cold. The jail hosted lunch from the jail cafeteria for the members of the Board. McMurray completed the questionnaire which included a report of one inmate that is currently in isolation for a diagnosis of MRSA and that there had been no identified escape risks or attempts.

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated December 9, 2011. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$19,958.48
INDIGENT FUND	105	\$49,214.79
DISTRICT COURT FUND	106	\$594.64
COUNTY ROADS & BRIDGES FUND	107	\$3,497.83
WEED & PEST FUND	108	\$8,199.40
REVALUATION FUND	114	\$941.50
911 COMMUNICATIONS FUND	115	\$9,258.12
COUNTY ELECTION FUND	116	\$104.65
ASSESSOR TRUST FUND	123	\$221.00
JUSTICE FUND	130	\$56,806.61
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$139.90
D.A.R.E TRUST	137	\$262.55
PHYSICAL FACILITIES FUND	144	\$2,156.35
	TOTAL	\$151,355.82

CHANGE OF STATUS

The Board reviewed one (1) Request for Change of Status form from the Sheriff's Office for Deputy Patrolman Michael D. Akers for an increase in wage for certification. It was moved and seconded to approve the said change of status and roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea. Assessor Dwight Davis recommended temporary hiring of former Assessor's Office employee Linda Mabry on a part time basis. Commissioner Christensen recommended providing the Board with a proposed hourly wage prior to Board approval. The Board discussed hourly wage rates of temporary help in the County as a comparative and discussed the wage rate proposed by Davis.

EXECUTIVE SESSION

At 10:10 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss

medical indigent matters. Welfare Director Susan Keck presented Case # 2011-124 to the Board. The Board reviewed and approved the following: Order of Dismissal on Case # 2011-103; Release of Medically Indigent Lien on Case # 208038; Certificate of Denial on Case # 2011-125, # 2011-134, and #2011-126; Certificate of Approval for Additional Treatment on Case # 2011-120 and # 2011-079. Following the discussion, the Board returned to regular session at 10:38 a.m.

EXECUTIVE SESSION

At 10:43 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss the proposal to release a medical indigent lien. Following deliberation, Commissioner Kunau made a motion to release the lien on property in question, seconded by Commissioner Christensen, followed by a unanimous yea vote. Following the discussion, the Board returned to regular session at 10:55 a.m.

EXECUTIVE SESSION

At 10:56 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(a) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss personnel matters. Following the discussion, the Board returned to regular session at 11:08 a.m. The matter was taken under advisement.

EXECUTIVE SESSION

At 11:09 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(f) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss pending litigation. Following the discussion, the Board returned to regular session at 11:16 a.m. The matter was taken under advisement.

EXECUTIVE SESSION

At 1:00 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(a) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss matters relating to hiring an agent to represent the County. Following the discussion, the Board returned to regular session at 1:47 p.m. The Board will have an agreement drafted to include matters agreed upon, and will move forward in hiring of an architect.

OTHER BUSINESS ITEMS

1. The Board reviewed seven (7) CSI Residency applications. Following discussion, the Board recommended that one (1) application be reviewed further. Commissioner Kunau made a motion to approve six (6) Residency applications, seconded by Commissioner Christensen, followed by a unanimous yea vote.

2. The Board reviewed Accounts Payables. Clerk Larsen presented costs for approval of the Board for extra help from Administrative Secretary Sara Haynes in posting election results from the November election to the County web site.
3. The Board discussed County road and bridge matters. Road and Bridge Supervisor Sam Adams talked to Administrator McMurray indicating they had closed the pit in Elba. Other matters included Road and Bridge employees using property belonging to Jed Thornton to turn the road grader around. Thornton had installed an arched gateway on his property that could potentially cause damage liability concerns with both Thornton and the County. Concern was also presented on property owned by Jeff Hawker. Hawker has denied the County to turn around in his yard when grading the county road to his property. McMurray suggested that the Board observe both locations and consider provisions going forward. Concerns were also presented from local landowners regarding a road closed to winter maintenance and continued use of the road to access the property. The Board discussed legal issues in allowing permission to cross through on that road.
4. The Board discussed the proposed Ambulance Contract. Radios and frequencies need to be clarified and that work will continue with Mike James at CRMC. Other items have been worked through and the response time situation will be monitored to make sure it will work with current personnel. They will develop an on call list with QRU for the third crew. Things are progressing well and the additional items in question in the contract will be worked through with Administrator McMurray and CRMC.
5. The Board discussed a request from the Director of Misdemeanor Probation, Amber Prewitt for approval to obtain a Walmart Credit Card for their Director, Senior Probation Officer, and Secretary to use for department-related purchases. Commissioner Christensen made a motion to approve said request, seconded by Commissioner Kunau, followed by a unanimous yea vote.
6. Chief Elections Officer, Clerk Larsen presented the Cassia County Election Calendar for 2012 as it will be published in the County newspaper of record. Taxing district elections for 2012 include: Minidoka and Cassia School Districts on March 3, 2012, City of Burley Public Library and Primary Elections on May 15, 2012, the General Election and East and West Cassia Soil and Water Conservation Districts on November 6, 2012.
7. The Board discussed Community College Funding Joe and Kerry to put together letter CM suggested.

LUNCH

At 12:05 p.m. the Board concluded their Quarterly Jail visit with lunch from the Mini-Cassia Criminal Justice Center cafeteria.

RECESS

Meeting was recessed until 9:00 a.m., Monday, December 19, 2011.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Kari Merrill, Weekly News Journal

ATTEST:

APPROVED:

Joseph W. Larsen, Clerk

Dennis Crane, Chairman

(ATTACHMENT)

	Adopted Budget 2010-2011	Amended Budget 2010-2011	Difference	Comments
Fund & Line Item	\$ 15,801,292	\$ 16,403,492	\$ 602,200	
107 707 02 021	22,000.00	36,700.00	(14,700.00)	unanticipated flooding
130 805 02 070	105,000.00	181,900.00	(76,900.00)	additional lottery monies
130 808 02 058	60,000.00	80,000.00	(20,000.00)	court appointed defense
130 809 02 063	9,000.00	11,100.00	(2,100.00)	plane crash
130 823 01 002	228,600.00	232,100.00	(3,500.00)	addl payroll
144 744 02 069	145,000.00	600,900.00	(455,900.00)	purchase new building
149 749 01 021	-	14,300.00	(14,300.00)	judge ordered classes
149 749 02 027	55,000.00	69,800.00	(14,800.00)	manditated addl drug testing
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