

## COMMISSIONER MINUTES

#595

January 25, 2010

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay D. Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Stella Sutherland, Deputy Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

### MOTION TO ADD TO AGENDA

At 9:01 am it was proposed by Chairman Dennis Crane and seconded by Commissioner Handy to add to today's agenda the ratification of the County Precinct Listing and a letter from the University of Idaho regarding extension education. These matters were received after posting and publication of this week's agenda. The Commission found that these matters were of immediate concern to be addressed and could not wait for placement on the next agenda. By unanimous roll call vote the agenda for today's meeting was amended to add these matters.

### ELECTION PRECINCTS

The Election Clerk had proposed election precincts to be determined by January 15, 2010. Chairman Crane signed approval of these designations in a timely manner. The listing was then brought before the full Board today for ratification. By motion of Commissioner Christensen, seconded by Commissioner Handy, the Board unanimously approved, according to I.C. 34-301, the establishment of a convenient number of election precincts that was previously signed on January 15, 2010.

### CLERK'S OFFICE POSITION

The Board met with Cara Petterson and Connie Uriguen to discuss the need for an additional employee in the clerk's office. Mrs. Petterson stated that she had been informed that a part time employee would be adequate for their needs. It was mentioned that the e-tickets will be coming within about the next year and may lighten the work load considerably. Kent Searle of 911 stated the computers for the police vehicles are to be the most expensive item in regards to the e-tickets. Mrs. Uriguen stated that the clerk's office needs help with the appeals, jury duties and a backup in the Magistrate Court. It was expressed that cross training is very important. Al Barrus addressed the Commissioners about sharing a part time employee between his office and the clerk's office. The Commissioners were favorable to the idea of employee sharing between the two offices. Upon discussion a motion was made and seconded to allow the Prosecutors office and the Clerk's office to hire a full time employee and divide their time between the two offices.

### MAPPING CONTRACT MATTERS

The Board met with Todd Quast to review the GIS Data Maintenance Agreement and E-911 Mapped ALI Software Services Agreement with BullBerry Systems, Inc. for 911 purposes. These will be paid for from the 911 funds. Upon discussion a motion was made and seconded to sign the contract, with unanimous roll call vote following with Commissioner Handy, Commissioner Christensen and Chairman Crane all voting yea.

### PREVIOUS WEEK'S MINUTES

The minutes for January 11, 2010 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Roll call vote was unanimous with Commissioner Handy, Commissioner Christensen and Chairman Crane all voting yea.

## DEPARTMENT HEAD MEETING

**Assessor:** Marty Holland discussed the Independent Contractor Agreement with Whisper Mountain. A motion was made and seconded to sign the contract. Mr. Holland also reported on personal property and splits that need to be done.

**Sheriff Department:** George Warrell reported that he has requested a JAG grant and would like to fill out more grants for vehicles in the future.

**Treasurer:** Patty Justesen reported that everything is going well.

**Janitorial/Maintenance:** Randy Gasaway reported that there was an annual inspection on the elevators and stated that there were some improvements that need to be completed before March 19, 2010, as required by the Idaho Division of Building Safety. A review of the Courthouse office signage and numbering highlights the need to update the signs for each office. A motion was made and seconded to sign the agreement with Namifiers to order appropriate signage for the Courthouse. Mr. Gasaway also informed the Commissioners of noise issues in the upstairs hall and jury room when Court is in session. Sound proofing and door replacement was discussed. Mr. Gasaway and Mr. McMurray are to follow up with these improvements. A motion was made and seconded to allow \$15,400.25 for the new doors and sound control upstairs in the vicinity of the Court Rooms.

**Extension Office:** Richard Garrard reported that Rosie is busy arranging the Leader's Banquet. A letter to John Hammel regarding Richard's retirement was reviewed. A motion was made and seconded to sign the letter to Mr. Hammel regarding Richard's retirement.

**Weed Department:** Gordon Edwards reported he has been busy grant writing and there was a grant awarded from the Department of Agriculture for \$100,000.00 over the next 2 years. A motion was made and seconded to sign the ISCLA Stimulus US Grant. Mr. Edwards also reported that the Idaho State Weed Control meeting is to be held in Burley next week.

**County Administrator:** Kerry McMurray reported on planning and zoning and stated the inspectors are attending training this week.

**Clerk:** Cara Petterson reported that the class II Public Safety Officer employee contribution with PERSI will be increasing as of April 2, 2010. Stella Sutherland is in the process of becoming a passport agent and learning her new position as Court Assistance Officer. Mrs. Petterson states that the Sheriff's office received grant money for a new Yamaha Rhino.

**Prosecuting Attorney:** Al Barrus reported that juvenile crimes are up and they are working on arranging their new office for their new hire.

## COUNTY EXPENDITURE

The Board reviewed the County's Payables Approval Report dated January 19, 2010. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Handy, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$10,469.53
INDIGENT FUND	105	\$650.25
DISTRICT COURT FUND	106	\$1,666.65
AMBULANCE SERVICE	110	\$1,719.00
COUNTY ELECTIONS FUND	116	\$73.84
REVALUATION FUND	114	\$30.00
911 COMMUNICATIONS FUND	115	\$8,874.96
COUNTY SNOWMOBILE FUND	118	\$407.78
ASSESSOR TRUST FUND	123	\$1,137.77

JUSTICE FUND	130	\$22,126.05
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$673.95
ADULT MISDEMEANOR PROBATION	149	\$4,024.55
	<b>TOTAL</b>	<b>\$51,854.33</b>

### COUNTY EXPENDITURE

The Board reviewed the County's Payables Approval Report dated January 22, 2010. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Handy, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$554.93
INDIGENT FUND	105	\$2,414.99
DISTRICT COURT FUND	106	\$651.95
COUNTY ROADS & BRIDGES FUND	107	\$1,198.93
WEED & PEST FUND	108	\$9.05
COUNTY SNOWMOBILE FUND	118	\$543.00
ASSESSOR TRUST FUND	123	\$134.33
JUSTICE FUND	130	\$9,003.13
ADULT MISDEMEANOR PROBATION	149	\$781.49
	<b>TOTAL</b>	<b>\$15,291.80</b>

### CORRESPONDENCE

The Board reviewed the following:

1. A brochure regarding the Idaho Master Compost and Recycler Seminar.
2. A letter from the University of Idaho Extension Office.
3. A letter from Doug Manning from the City of Burley.

Commissioner Christensen reported about his meeting with the CAT Board and the termination of their contract with Blake Hall, attorney at law. He also reported that he attended an state committee on adult misdemeanor probation meeting and the committee is working toward establishing POST certification for all adult misdemeanor probation officers.

### CHANGE OF STATUS

The Board reviewed 5 change of status forms: one (1) from the Sheriff's Office and four (4) from the jail. It was moved and seconded to approve the changes of status and roll call vote was unanimous with Commissioner Handy, Commissioner Christensen and Chairman Crane all voting yea.

### GATEWAY WEST TRANSMISSION LINE MATTERS

The Board met with Brent Stoker regarding the Gateway West Transmission Line. Mr. Stoker and the Board discussed a letter from Doug Balfour, who represents Power County about working together on the Gateway project so that it may be more cost effective. A motion was made and seconded to have Cassia County work with Power County and to allow the University of Idaho to complete their survey. A maximum of \$7,500.00 will be allotted for this purpose. There is a meeting set for February 22, 2010 to discuss the Gateway West project.

At 12:57pm a motion was made and seconded to sign Cassia County Ordinance #2010-01-01 approving the Electrical Transmission Corridor Overlay Zone.

### **IDPR SNOWMOBILE GRANT MATTER**

The Board met with George Warrell to discuss the Idaho Parks and Recreation snowmobile grant. Mr. Warrell stated that the current snowmobiles are old and worn out. He is looking for approval from the Commissioners to apply for grant funding for next year due to the cost involved. The grant states that they will buy one and the county will have to purchase the second. Mr. Warrell figures the cost will run about \$6,000.00. The Commissioners are in favor of finding the grant funding.

### **EXECUTIVE SESSION**

At 11:06 am it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, the Board returned to regular session. The Board dismissed case #2009107 and sent case # 207120, 208073, 200900, 200905, and 200900 to collections. The Board denied case # 2009135, 2009133, 2009132, 2009134 and a denial for additional help in case # 2009079. The Board approved case # 2009058 for additional treatment and approved case # 2010002.

### **CALENDAR**

The Board reviewed the calendar for April thru June of 2010 and stated that the only day they would not be meeting would be May 31, 2010 due to the observance of Memorial Day.

### **COUNTY ROAD & BRIDGE MATTERS**

The Board discussed county road and bridge matters.

### **USFS/BLM**

The Commissioners met with Scott Nannenga of the USFS and discussed a second proposal from a wind testing company in New Mexico. He also stated that they are starting on a new Master Development Plan. The Commissioners met Jim Tharp of the BLM and discussed the approval of 2 test wells and the completion of the inspections on the remaining 3 wells this week for Agua Caliente geothermal project in the Raft River area

### **EXECUTIVE SESSION**

At 11:40 am it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss employee matters.

### **LUNCH**

At 12:00pm the Board departed for lunch at The Canton , where Kerry McMurray, County Administrator reported on personnel matters and county operations during their working luncheon.

### **NEW HEARING**

The Board discussed amending the Cassia County Zoning ordinance regarding Poultry CAFO's and Kerry McMurray stated that there will be an additional hearing held on February 22, 2010 at 1:30pm to discuss the proposed changes to the Planning and Zoning Commission's recommendation and to consider the matter further.

### **EMPLOYEE BENEFIT PLAN**

At 1:03 pm a motion was made and seconded to sign the Employee Master Plan

Document concerning employee health insurance benefits for 2010.

**SENATOR CRAPO**

The Board discussed the upcoming meeting to be held with Senator Crapo in Twin Falls on February 19, 2010, and listed possible County issues to discuss at that meeting.

**NOXIOUS WEED CONTRACT LEIN**

The Board reviewed a letter requesting reconsideration from Mr. Bennie Smyer regarding the Board's denial of relief from a tax lien for weed mitigation work. Mr. Smyer provided no additional information to overcome the determination that the appeal time had expired long before the appeal was filed. The Board requested that a letter reaffirming this position to Mr. Smyer be prepared for their signature.

**LETTER IN SUPPORT**

The Board reviewed the letter in support for the Cassia County Historical Society's Grant Application. A motion was made and seconded to sign the letter in support.

**TELEPHONE AND FAX LINES**

The Board discussed with Kerry McMurray available options to save the County money regarding the telephone and fax lines. A motion was made and seconded to change some regular fax lines to DID lines.

**PREPARATION OF THE SYNOPSIS**

The Board discussed the preparations of the synopsis and left a message for the County Clerk, Larry Mickelsen who is preparing the synopsis for an update.

**EXECUTIVE SESSION**

At 2:50pm it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss employee matters.

**RECESS**

The meeting was recessed until 9:00 am, Monday, February 8<sup>th</sup>, 2010.

**OTHERS IN ATTENDANCE AT TODAY'S MEETING**

Margie Owens, Weekly News Journal; Douglas Pickett, Gateway Task Force; and Von Gibby, Gateway Task Force.

**ATTEST:**

**APPROVED:**

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Stella Sutherland, Deputy Clerk

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Dennis Crane, Chairman