

## COMMISSIONER MINUTES

#578

September 8, 2008

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay D. Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Larry Mickelsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

### PREVIOUS WEEK'S MINUTES

The Minutes for August 25, 2008 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Roll call vote was unanimous by the Board.

### CALENDAR

The Board reviewed the calendar for September 2008.

### CORRESPONDENCE

The Board reviewed the following:

1. A thank you card and notice of intent to resign from Jack Funk of the County Fair Board.
2. An order from the Idaho State Department of Education to the State Tax Commission for Alteration of School District Boundaries of Minidoka County Joint School District No. 331 and Cassia County Joint School District No. 151. The coordinates are part of the Jackson Area that was in the Minidoka County School District that will now be in the Cassia County School District.
3. A letter from the United States Department of Agriculture Re: input on the proposed Howell Canyon Hazardous Fuel Reduction Project.
4. A letter from the United States Department of Agriculture Re: input on the proposed FS Flat Designated Campground Project.
5. A letter from the United States Department of the Interior Bureau of Land Management Re: purchase of a parcel of land and a conservation easement within the Henry's Lake Area.
6. A Notice of Application, Case No. INT-G-08-03, Order No. 30634; Notice of Request for the Intermountain Gas Company to raise their prices for natural gas.

### COUNTY BOATHOUSE

Sheriff Jim Higen and Deputy Tim Little met with the Board to discuss some County Boathouse matters. Tim has requested 5 bids and has received 2 that are still sealed. It was moved and seconded to declare the 17' fiber glass boat as excess and transfer ownership to the Cassia County Search & Rescue and roll call vote was unanimous by the Board.

### BID OPENING

The Board opened and reviewed bids received for the Cassia County Boathouse. Bids were received from Gary Jones Construction for \$77,105 and Titan Commercial Construction Inc. for \$68,750. The Board reviewed the bids and specifications and it was moved and seconded to award the bid to Titan Commercial Construction Inc. for \$68,750 and roll call vote was unanimous by the Board.

### TREASURER'S OFFICE RECORDS

The Board reviewed Cassia County Resolution No. 2008-09-01 for the destruction of Treasurer's Office Semipermanent records. It was moved and seconded to approve and execute the Resolution and roll call vote was unanimous by the Board.

The Board reviewed Cassia County Resolution No. 2008-09-02 for the destruction of Treasurer's Office Permanent records. It was moved and seconded to approve and execute the Resolution and roll call vote was unanimous by the Board.

## **PUBLIC DEFENDER'S OFFICE RECORDS**

The Board reviewed the request for destruction of semipermanent records of the Mini-Cassia Public Defender's Office, Resolution No. 2009-08-03. It was moved and seconded to approve and execute the resolution for destruction of records and roll call vote was unanimous by the Board.

## **EXTENSION OFFICE**

Grace Wittman met with the Board to discuss the "Horizon Program" that is directed by the Extension Office. The Horizon Program showcase will be held on Wednesday night at 7:00pm at the Sage Mountain Grill in Albion. The program is directed to communities that have more than 10% poverty rates. After discussion and review the Board was supportive of the programs that are facilitated by the Extension Office.

The Board reviewed the Extension Office Agreement between the University of Idaho and Cassia County, which includes the Extension Budget. It was moved and seconded to sign and execute the Extension Agreement and roll call vote was unanimous by the Board.

## **JUVENILE TOBACCO & ALCOHOL ISSUES**

Nancy Kunau met with the Board to discuss the Juvenile Tobacco & Alcohol issues that exist in Cassia County. She explained the different programs that are managed through the Courts and the benefits of each. She works with Judge Varin and Senator Lodge and they are attempting to change the programs to have optimum effect on the youth. Mr. Barrus discussed the Cassia County Programs and the importance of having strong influence on first-time offenders. Discussion regarding the Millennium Fund was conducted and how the funds are used to educate and influence the juveniles. A Tobacco/Alcohol First Time Citation Survey was taken by the Board to show the programs that could be utilized and have positive effect on the juveniles.

## **COUNTY EMPLOYEE BENEFITS**

The Board reviewed the County Employee Benefit plan agreements with Burley Eye Care Center and Family Vision & Eye Care Center PA. Both plans remain in effect and available. It was moved and seconded to execute the plans and roll call vote was unanimous by the Board.

## **FAMILY DAY**

Kerry McMurray discussed a proposal from the National Center on Addiction and Substance Abuse at Columbia University to proclaim the 4<sup>th</sup> Monday of every September as "Family Day." A proclamation was developed by Mr. McMurray proclaiming the 4<sup>th</sup> Monday of every September as Family Day – A Day to Eat Diner with Your Children. After review of the proclamation it was moved and seconded to execute the proclamation and roll call vote was unanimous by the Board.

## **AUDIT OF CCSO**

The Board reviewed the Audit results of the Cassia County Sheriffs Office Petty Cash and Civil Law funds.

## **INTERMOUNTAIN HOSPITAL**

The Board reviewed the Intermountain Hospital Inc. Facility agreement. After review, it was moved and seconded to execute the agreement and roll call vote was unanimous by the Board.

## **EXECUTIVE SESSION**

At 10:07am it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, the Board returned to regular session at 11:58am.

Following Executive Session the Board Signed; Denied Cases # 208085 and 208090;

Approved Cases # 208056, 208083, 208086, and 208103; Signed Order of Reimbursement for Cases # 208056, 208083, and 208086; Signed Stipulation for Enlargement of Time Limitations for Cases # 208049 and 208060; Signed Notice of Lien for Cases # 208102 and 208104; Signed Release of Lien for Cases # 200066, 208025, 208037, 208040, 208054, and 208065; Presented Cases # 208084 and 208100;

### **CHANGE OF STATUS**

The Board reviewed one change of status form for the MCCJC. It was moved and seconded to approve the changes of status and roll call vote was unanimous by the Board.

### **911 FUNDS**

County Treasurer Gayle Erekson met with the Board to show the computation of the interest on the E911 funds. The amount of interest accrued from September 2003 to July 2008 totals \$48,560.56. It was moved and seconded to credit the E911 fund with the interest earned and roll call vote was unanimous by the Board.

### **COUNTY EMPLOYEE LUNCH**

The date for the County employee BBQ was changed from September 11 to September 25 at 11:30am through 1:30pm, and assignments were made to the Department Heads.

### **EXECUTIVE SESSION**

At 12:12pm it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, the Board returned to regular session at 12:15pm.

Following Executive Session the Board took the matters under advisement for research.

### **FAIR BOARD MATTERS**

Will be discussed with the Fair Board and resolutions determined with them.

### **FEDERAL LANDS ADVISORY GROUP MATTERS**

Held for the agenda for next weeks meeting.

### **EXECUTIVE SESSION**

At 12:20pm it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(f) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss two matters of pending litigation. Following the discussion, the Board returned to regular session at 12:45pm.

Following Executive Session the Board will have an attorney from the County Attorney's office at the next P&Z meeting to discuss what the P&Z Commission can do; on the second matter, the Board authorized the County Administrator to make a counter offer of \$4,000.00.

### **EXECUTIVE SESSION**

At 12:46pm it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, the Board returned to regular session at 12:52pm.

Following Executive Session the Board authorized the tracking of the time worked for exempt employees.

### **EMPLOYEE HANDBOOK**

Kerry McMurray discussed the response from the meetings with the County employees Re: Cassia County Personnel Policy handbook. Mr. McMurray reported that most employees have been very receptive to the new handbook when the changes have been thoroughly explained.

**COUNTY EXPENDITURE**

The Board reviewed the County's Payables Approval Report dated 09/08/08 2008. A motion was made and seconded to approve the report and roll call vote was unanimous by the Board.

CURRENT EXPENSES	104	\$28,889.92
INDIGENT FUND	105	\$5,801.62
DISTRICT COURT FUND	106	\$1,694.54
COUNTY ROADS & BRIDGES FUND	107	\$3,033.49
REVALUATION FUND	114	\$229.97
911 COMMUNICATIONS FUND	115	\$369.10
COUNTY BOAT LICENSE FUND	117	\$208.00
COUNTY SNOWMOBILE FUND	118	\$1,199.56
JUSTICE FUND	130	\$29,250.62
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$1,819.72
D.A.R.E TRUST	137	\$69.00
PHYSICAL FACILITIES FUND	144	\$2,337.57
	<b>TOTAL</b>	<b>\$74,903.11</b>

**RECESS**

Meeting was recessed until 9:00 a.m., Monday, September 15, 2008.

**OTHERS IN ATTENDANCE AT TODAY'S MEETING**

Lyle Randall, Jackson area

**ATTEST:**

/s/Larry A. Mickelsen

\_\_\_\_\_  
Larry A. Mickelsen, Clerk

**APPROVED:**

/s/Dennis D. Crane

\_\_\_\_\_  
Dennis Crane, Chairman