

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Larry Mickelsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEKS' MINUTES

The minutes for January 10, 2005 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board.

CALENDAR

The Board reviewed the calendar for January 2005.

CORRESPONDENCE

The Board reviewed the following:

1. A news release from the U.S. Forest Service requesting public comments regarding numerous grants for recreation facility projects.
2. The announcement of the 2005 Declo Senior Celebration requesting donations or cash contributions for prizes.

AUDIT PRESENTATION

Jeff Poulsen and Ed Evans presented the results of the annual audit to the Board. The findings of the audit were that all accounting matters are in compliance with GASB34 and that Cassia County has a very good accounting and auditing system in place. The Management's Discussion and Analysis (MDA), which has never been prepared, will be prepared for next fiscal year audit. It was reported that all of the fund balances were kept within budget. The Board discussed the findings and recommendations of the auditors, and assignments were made to resolve the issues.

WATERWAY PROJECTS

Brian Tibbets presented grant applications for signature by members of the Board. It was moved and seconded to sign the grant applications for Bedke Blvd Docks, North Freedom Access, North Freedom Bathroom, and Riverfront Access and voting was unanimous by the Board.

CHANGE OF STATUS

The Board reviewed seven (7) change of status forms, three (3) for the MCCJC, three (3) for the Sheriff's Office, and one (1) for the District Court. It was moved and seconded to approve the changes of status and voting was unanimous by the Board.

DEPARTMENT HEAD MEETING

Assessor: Marty Holland stated that there is a need some exhaust fans in the Assessor Office restrooms. They need more lights in the Motor Vehicle area because it is quite dark in the rear of the area. They are working on getting the real property rolls out. No major problems at this time.
Detention Center: Dennis Dexter and Mike Fehlman reported they have tailored the test to make it more meaningful for the employees. If they do not initially pass the test it can be taken again if there are close to the minimum requirements to pass the written and physical agility tests. Dennis reported on the number of holds they currently have in the Detention Center. The young girl from Blaine County that has been held here was taken back by Blaine County because she had her 18th birthday and was now legally an adult. Mike reported that they are fully staffed at this time.

Sheriff's Department: Sheriff Jim Higen reported that a copy of the Emergency Operations plan for the schools would be given to the Commissioners. He reported that the welding and septic

problems have been completed. Vandalism is a major problem in the community at this time. They have not been able to apprehend anyone at this time, but there will be an extra effort made to try to prevent the vandalism. Patrol is still short one (1) person. There is a candidate that is undergoing a background investigation at this time. Dispatch has lost 2 employees during the past two (2) weeks. They feel that the job was too technical for their continued employment.

Janitorial/Maintenance: Sharron Higgins reported that the Fire Department is coming in early tomorrow morning for the annual fire inspection. They want to finish the inspection of the Court rooms prior to any courts beginning. Candles are once again becoming a problem, and because of safety risk factors, they should not be in the building. A memo will be forthcoming for the Board of Commissioners' signature stating that the candles and open flames will not be allowed in the building.

Clerk: Larry Mickelsen reported that he would be giving the Department Heads an official mileage chart. This will enable them to have a better tool to ensure that correct mileage is claimed. He also said that he would be getting with Kerry McMurray to discuss Cassia County travel policies for inclusion in the employee handbook that is being revised.

BUILDING MATTERS

Sharon Higgins reported on the status of the lighting and carpet in the District Courtroom. Skaggs Furniture of Burley, Lee's Furniture of Burley and Fine Furniture of Burley have submitted proposals to install new carpet in the building. The lowest proposal was from Lee's Furniture. The Board will inspect the carpet in the building and review the proposals to see which proposal meets the requested specifications. The Board toured the District Court room and will consider making some renovations after Mr. McMurray visits with District Judge Monte Carlson.

PUBLIC HEARING re: PROPOSAL TO IMPOSE FEES

At 10:45am, the Board convened in the Public Hearing re: Proposal to Impose Fees for Special Fee Collections. The recording of the public hearing is on the tape labeled "Public Hearing, Fees for Special Fee Collections."

ASSESSOR'S OLD OFFICE SPACE

The use of the empty office space will be reviewed at the next meeting, 31 January 2005.

OAKLEY ROLL-OFF STATION

The Board scheduled a visit to the Oakley Roll-off station on 31 January 2005 at 2:00pm.

PLANNING & ZONING STATUS REPORT

Kerry McMurray reported on the latest activities of the Planning and Zoning Board. A freight transfer point for sugar beets was the main matter of hearing at the last meeting. The application of County procedural rules and city regulations in the impact area surrounding the city of Burley is difficult to mesh and therefore it was suggested that further work be done to more effectively manage and enforce zoning regulations in this area.,

RESOLUTION #2005-01-2

The Boards reviewed Resolution #2005-01-2 declaring Sheriff's Office cameras as surplus property. It was moved and seconded to execute the resolution and voting was unanimous by the Board.

RESOLUTION #2005-01-3

The Board reviewed Resolution #2005-01-3, declaring jail inmate medical records as semi-permanent departmental records, and authorized destruction thereof. It was moved and seconded to execute the resolution and voting was unanimous by the Board.

INTERMODAL COMMERCE AUTHORITY ORGANIZATIONAL COMMITTEE REPORT

Kerry McMurray reported that they have had 2 meetings of the Intermodal Commerce

Authority Committee. They have had quite a few interested citizens come in to the meetings to participate. The next meeting is on January 28, 2005 here in the Commissioner Room. The Committee members are doing very good work and have the proper attitude towards their responsibilities.

SOUTH CENTRAL DISTRICT HEALTH

The Board reviewed the Memorandum of Agreement between South Central District health and Cassia County. It was moved and seconded to execute the Memorandum of Agreement and voting was unanimous by the Board.

RESOLUTION #2005-01-4

The Board reviewed Resolution #2005-01-4 declaring Auditor’s office records of county claims, employee time cards, redeemed warrants and records of receipts, expenses and revenue reports as semi-permanent departmental records, and authorizing destruction thereof. It was moved and seconded to execute the resolution and voting was unanimous by the Board.

BUREAU OF LAND MANAGEMENT/PUBLIC LANDS

Wendy Reynolds reported that the BLM has a lawsuit against them by Western Watershed because of removal of Junipers and reseeded with native brush and grasses. This is a part of the project to reestablish the sagebrush for the sage grouse. The Windlands Project is still active and communications with the Shoshone/Bannock and Shoshone/Piute tribes for their concerns about the project is ongoing. There should be an internal review available within a couple of months. The Goose Creek pipeline has influence on the location of the Goose Creek milk vetch, and there is a need to ensure that it will not become an endangered species. She reported that they only got about 1/3 of the money requested for weed control. The BLM budget is very “flat” and they must operate with less money.

Upon receiving a recommendation from Kelly Adams of Cassia County Public Lands, it was moved and seconded to reappoint Wynell Wickel as a member of the Public lands Committee and voting was unanimous by the Board.

COUNTY EXPENDITURE

The Board reviewed the County’s Payables Approval Report dated January 21, 2005. A motion was made and seconded to approve the report. Voting was unanimous by the Board.

CURRENT EXPENSES	104	\$19,879.42
DISTRICT COURT FUND	106	\$9,793.46
COUNTY ROADS AND BRIDGE FUND	107	\$871.70
WEED & PEST FUND	108	\$1,675.10
CASSIA COUNTY FAIR FUND	111	\$30,000.00
COMMUNITY COLLEGE TUITION FUND	113	\$80,625.00
REVALUATION FUND	114	\$756.76
911 COMMUNICATIONS FUND	115	\$362.38
COUNTY SNOWMOBILE FUND	118	\$3,646.07
JUSTICE FUND	130	\$46,646.19
JAIL BOND INTEREST & REDEMPTION	135	\$6,650.00
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$148.71
PHYSICAL FACILITIES FUND	144	\$713.61
ADULT MISDEMEANOR PROBATION	149	\$1,052.76
	TOTAL	\$202,821.16

EXECUTIVE SESSION

At 11:58am it was proposed by Commissioner Handy and seconded by Commissioner

Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 12:45pm. Voting was unanimous by the Board.

Following Executive Session, the Board Approved Treatment Plans for three (3) applicants. Signed Certificate of Denial for Case #204151, Case #204156, Case #204158, Case #204159, Case #204160, Case #204161, Case #204162, Case #204166, and Case #205014. Signed Certificate of Approval for Case #204164, case #205008, and Cases #205009. Signed Order of Dismissal for Case #204110 and Case #204138. Signed Release of Medically Indigent Lien for Case #200035. Signed Notice of Lien and Application for Medically Indigent Benefits for Case #205007, Case #205010, Case #205011, Case #205012, and Case #205013. Signed Order of Reimbursement for Case #203064, Case #204107, Case #204116, and Case #204164.

RECESS

Meeting was recessed until 9:00 a.m., Monday, January 31, 2005.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Renee Wells, SIP; Cara Petterson, Mayor Jay Darrington of Declo, Sharon Smith

ATTEST:

APPROVED:

/S/
Larry A. Mickelsen, Clerk

/S/
Dennis Crane, Chairman