

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Larry Mickelsen, Clerk of the Board, JoAnn Smith, Deputy Clerk, and Kerry D. McMurray, County Administrator, present.

#### PREVIOUS WEEKS= MINUTES

The minutes for May 17, 2004 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board.

#### CALENDAR

The Board reviewed the calendar for May 2004.

#### CORRESPONDENCE

The Board reviewed the following:

1. A letter from Craig Cooper, Bannock County Commissioner, RE: IAC Ethics Advisory Committee.
2. A letter from the Institute for Intergovernmental Research
3. A news release from the Forest Service regarding Personal Use Firewood Permits that will be available Monday, May 24<sup>th</sup>.
4. Received an invitation to attend the Project Development and Implementation Training. To be held at the Davenport Hotel, 10 South Post Street, Spokane WA. On August 2-3, 2004

#### CITY OF BURLEY

Mayor Jon Anderson and City Administrator Mark Mitton thanked the Board for their support with the City baseball fields and reported on the opportunities that are developing to utilize the Industrial Park.

#### CHANGE OF STATUS

The Board reviewed three changes of status forms for the Sheriff's Department. It was moved and seconded to approve the changes of status and voting was unanimous by the Board.

#### SNAKE RIVER HOLDING TRUST

County Attorney Al Barrus reported that a letter was sent to Mr. & Mrs. Horejs informing them of the meeting on May 24, 2004 at 9:15 am, Re: the Decision concerning the Tax Deed Property. It was moved and seconded to have the property inspected as soon as possible and have County Attorney Al Barrus send them a letter informing them they have 2 weeks to vacate the property and voting was unanimous by the Board.

#### DEPARTMENT HEAD MEETING

**Public Defender:** Doug Whipple presented the Cassia County Public Defender Clients report for April 2004.

**Assessor:** Marty Holland is working on getting assessment notices ready to mail in June. He also discussed the apartment complex that is owned by the County. There was also discussion of items that still need to be taken care of in the Annex Building.

**Detention Center:** Mike Fehlman reported on occupancy numbers in the jail. The complex has been at or near capacity for the past month. The complex is fully staffed at this time. Two employees will be attending P.O.S.T. this next month.

**Sheriff's Department:** Sheriff Jim Hagens reported the law enforcement department is extremely busy. They have a new man, Pete Chaidez, who is doing very well and enjoys the work. Reported that Victim's Comp will provide funding to care for rape victims.

**Treasurer:** Gayle Erekson reports the Treasurer's office is getting ready to send out the reminder cards.

**Janitorial/Maintenance:** Sharon Higgins reported that all is going well, just trying to work around the weather to provide required yard-work.

**Administration Department:** Kerry McMurray reported on the progress of the south parking lot. He also discussed progress of the Cotterell Wind Project and the Wind Mills being put up over by Burley Butte. He also covered the Rural addressing and the replacement of signs.

**Weed Department:** Gordon Edwards reported the weeds are increasing because of the moisture, but private land owners and permittees are working very well together to control the noxious weeds.

**Clerk's Office:** Larry Mickelsen reported that monies need to be turned in at least on a weekly basis to avoid problems with checking accounts. He also requested all proposed department budgets are due and need to be turned in to his office as quickly as possible.

#### **MINI-CASSIA DETENTION CENTER**

The Board reviewed a maintenance agreement with Indentix and the Mini-Cassia Criminal Justice Center. A Motion was made and seconded to sign the Maintenance Agreement.

The Board also reviewed and executed the U.S. Marshall's services cost sheet for Detention Services. A motion was made and seconded to sign the Services Agreement.

The Board reviewed a Recreation Site Clean-up Agreement between the Mini-Cassia Criminal Justice Center and the BLM. A motion was made and seconded to sign the agreement.

#### **APPLICATION FOR LIQUID DE-ICER/FLUSHER TRUCK**

The Board reviewed the status of Liquid De-Icer/Flusher Truck, et al Application. Cassia County has been approved as well as the Raft River and Albion communities. Kerry McMurray was instructed to contact participants from the Raft River and Albion areas to get together to discuss pooling their resources.

#### **MINI-CASSIA TRANSPORTATION**

The Board reviewed the Mini-Cassia Transportation Committee's request re: Craters of the Moon Planning Team. Kerry McMurray was instructed to prepare a Letter in Support of the request.

#### **COUNTY ROAD & BRIDGES (Unorganized)**

The Board reviewed the Bid on Gravel Crushing Project for County Road & Bridges. A motion was made and seconded to accept the Bid.

#### **COUNTY EXPENDITURE**

The Board reviewed the County's Payables Approval Report dated May 21, 2004.

CURRENT EXPENSES	104	\$25,530.39
INDIGENT FUND	105	\$4.53
DISTRICT COURT FUND	106	\$2,025.88
COUNTY ROADS & BRIDGES FUND	107	\$859.26
WEED & PEST FUND	108	\$35.00
REVALUATION FUND	114	\$20.93
911 COMMUNICATIONS FUND	115	\$362.42
COUNTY SNOWMOBILE FUND	118	\$15.00
JUSTICE FUND	130	\$22,136.12
PHYSICAL FACILITIES FUND	144	\$1,101.13
ADULT MISDEMEANOR PROBATION	149	\$1,591.35
	<b>TOTAL</b>	<b>\$53,682.01</b>

#### **HIPPA BUSINESS ASSOCIATE CONTRACTS**

The Board reviewed two Business Associate Contracts with Dr. Lori Lee Critchfield and the Albion Quick Response Unit. A motion was made and seconded to sign the agreements. Voting was unanimous by the Board.

**EXECUTIVE SESSION**

At 11:20 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 11:35 a.m.. Voting was unanimous by the Board.

Following Executive Session the Board

**U.S. FOREST SERVICE**  
**BUREAU OF LAND MANAGEMENT**

Steve Flock, Forest Service, met with the Board and discussed Camp closures over the Memorial Day Weekend. There was also discussion on various other projects.

Kelly Adams reported on the National RAC meeting he attended.

**EXECUTIVE SESSION**

At 11:55 a.m. it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 12:15 p.m.. Voting was unanimous by the Board.

Following Executive Session the Board approved Case #204016 and 204014; denied Case #204036 and # 204047; Signed Notices of Lien on Case# 204070, #204069; Orders of Reimbursement on Case# 204016 and 204014; Orders of Dismissal on Case# 203167, #204056; and signed a Decision on Case #204001.

**CERTIFICATION OF VOTING MACHINES**

The Board met in the District Court and witnessed a number of test counts and certified that the voting machines worked properly for the Primary Election. A motion was made and seconded to approve the certification. Voting was unanimous by the Board.

**RECESS**

Meeting was recessed until 11:00 a.m., Friday, May 28, 2004.

**OTHERS IN ATTENDANCE AT TODAY-S MEETING**

Renee Wells, SIP; Chip Thompson, Times News; Claude Bryant.

**ATTEST:**

**APPROVED:**

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Larry A. Mickelsen, Clerk

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Dennis Crane, Chairman