

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Larry Mickelsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEKS' MINUTES

The minutes for June 21, 2004 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board.

CALENDAR

The Board reviewed the calendar for June/July 2004.

CORRESPONDENCE

The Board reviewed the following:

1. An invitation to attend the Idaho State Veteran's cemetery dedication on July 31, 2004.
2. A letter from the Cassia County Assessor responding to the internal audit conducted by Donna Bush of the Auditor's office.
3. The newspaper article from the Post Register of Idaho Falls, Re: eighteen counties filing suit against Blue Cross and Blue Shield of Idaho.
4. A letter from Lee Jolley regarding public roads access across private property.
5. The dental services contract with Doctor Wright to provide dental care for Detention Center inmates.

BOARD OF EQUALIZATION

At 9:21am it was proposed and seconded to convene as the County Board of Equalization. Voting was unanimous by the Board.

Marty Holland presented an application from Reverend Ivan L. Smith to have their chapel exempted from property taxes. Reverend Smith represented the Board of Light Ministries Fellowship located at 16th and Overland, Burley, Idaho.

It was proposed and seconded to approve the Home Owners exemptions on the following parcels: # RP BML01004015A A and RP BML01004014O A. Voting was unanimous by the Board. Reverend Smith was in attendance and witnessed the vote of the Board.

At 9:27 am it was proposed and seconded to return to regular session. Voting was unanimous by the Board.

CHANGE OF STATUS

The Board reviewed five change of status forms, one for the Records Office, one for the Public Defender, one for District Court, One for Cassia County Sheriff's Office, and one for the Mini-Cassia Criminal Justice Center. It was moved and seconded to approve the changes of status and voting was unanimous by the Board.

DEPARTMENT HEAD MEETING

Public Defender: Doug Whipple presented and discussed the Public Defender Clients Report for May 2004.

Assessor: Marty Holland had nothing new to report except many requests for property tax relief.

Detention Center: Mike Fehlman reported that the State just took some of their prisoners back and the MCCJC now has a little room. The MCCJC just hired a new employee, Sabre Janson, as a Jail Tech. They just received 2 payments from the BLM for work crews.

Sheriff's Department: Captain Cary Bristol reported they are very busy and will have over 350 cases this month. Jennifer Fredrickson, one of the dispatchers gave her 2-week notice today.

Treasurer: Gayle Erekson reported the time for tax collections has ended. She requested that if any

office has requested payment from debtors, please have them put the office for which the money is intended on the invoice and the department notify the Treasurer's office of the impending receipt.

Janitorial/Maintenance: Sharon Higgens reported on the status of the parking lot that was just re-finished, query as to when they will come in to re-stripe the parking lot.

County Roads: Dennis James reported they have spent a lot of time on the roads in a work exchange with the Raft River and Oakley Highway Districts.

Weed Department: Gordon Edwards discussed the efforts of the Weed Department in making personal contact with the citizens of the Jackson area to involve them with control of Scotch Thistle. Reported that there is a lot of Federal money available for weed control and he will go to Boise on Wednesday, June 30, for a meeting regarding the weed funding and how to get it down to the local level. The County Road crews are doing a lot of work to assist with weed control along the roads they are responsible to maintain. The weed department has 3 backpack sprayers they will loan out to the citizens of the county.

County Administrator: Kerry McMurray discussed having customer service training for all of the county employees. Training will be scheduled for Department Heads and all employees.

County Clerk: Larry Mickelsen discussed the per diem rates for travel. The Board decided to clarify the travel reimbursement policy, in that, if meals are provided as part of the seminar or meetings being attended, the employees cannot claim per diem, nor reimbursement if they choose not to eat the meal provided. Receipts will not be required for per diem if no meals are provided as part of the meetings. A copy of the agenda should be submitted with the claim to show if meals are provided.

OAKLEY ROLL-OFF STATION

The Board reviewed the public advertisement of the sale of land adjoining the Oakley roll-off station. The county will specify that the fence around the property that is for sale will be 4-wire barbwire fence, which Mr. Mitchell will be required to install.

INVITATION TO BID

The Board reviewed the invitation to bid for supplying prescription pharmaceuticals for Minidoka and Cassia Counties' Mini-Cassia Youth and Adult Detention Centers. It was moved and seconded to sign the RFP and voting was unanimous by the Board.

OAKLEY STONE QUARRY

The Board reviewed the US Forest service documents pertaining to the expansion of the Oakley Stone quarry located at Fish Creek. If the public has any concerns about the notice of expansion, they have until July 20, 2004 to respond.

RE-ZONE RECOMMENDATION

The Board reviewed the Planning and Zoning re-zone recommendation pertaining to W1/2 of Section 5, Township 11, and Range 23 East Boise Meridian. The Board discussed possible hearing dates and procedures. Larry Mickelsen will try to find related items in the minutes since October 1999 and the schedule of events will be designed after review of the minutes.

MINI-CASSIA JUVENILE DETENTION CENTER

The Board reviewed the March 2004 inspection report of the Mini-Cassia Juvenile Detention Center. The report was very favorable with the facility in compliance at the time of the visit. A Certificate of Compliance was given to the facility.

JUNKYARD FENCING PROPOSAL

The Board discussed the review of Bill Cole's fencing proposal on the Canal Road junkyard

by the County building inspector, Dan Barker. Mr. Cole wants to plant trees, but they would not provide the proper coverage for the junkyard. One side will have a metal fence and it could provide the proper coverage, however Mr. Cole and Dan Barker will discuss Mr. Cole's proposal before the Board of Commissioners.

COUNTY WETLAND FIRE INTERAGENCY GROUP

The Board discussed the need for the possible formulation of an Interagency Fire group and Mr. McMurray read a letter from Mr. Cope, Commissioner from Lemhi County, regarding status of our County Wildland Fire Assessment and Mitigation Plan.

SOUTH CENTRAL COMMUNITY ACTION ANNUAL VISIT

Ken Robinette presented the annual report for the South Central Community Action Partnership. He discussed the 2003 annual report and directory. He reported on the numbers of families assisted during the past year and the types of assistance rendered. Leanne Trapper discussed the services provided and the varying lengths of time for each service. Roy Prescott discussed the budgeting, job search, and parenting skills they teach. They put their priorities on those who want to succeed. Ken Robinette reported on the weatherization and energy assistance programs and the success they have had. There was a 57% increase in services provided to Cassia County between 2002 and 2003. Roy Prescott discussed the grants received and how the money will benefit the county. They request our support and would like to be included in our annual budget. Cassia County agreed to include \$2000.00 for them in the County's FY2005 budget.

BUREAU OF LAND MANAGEMENT/FOREST SERVICE

Rance Marquez announced that Howard Hedrik was hired as the new commissioner for the new Twin Falls District of the BLM. He reported on the project to post cut, mechanically control, or burn 12,000 Juniper trees around the State to assist with fire control.

Scott Nannenga reported that all of the area campgrounds are now opened. On July 28, 2004 there will be a display at Mt. Harrison and we will soon get additional information. Discussed the creation of new trails by ATVs and these trails will be discussed with the public at a public hearing in July 2004. Coordination with the BLM will be made to ensure that all trails are mapped. Scott reported that the grazing ranges look very good and the outlook is positive.

COUNTY PERSONNEL POLICY

Kerry McMurray raised a query to the Board about the need to possibly designate a county personnel manager. The one to whom the employees could direct questions regarding the employee handbook and their rights as a county employee.

EMPLOYEE SUPPORT FOR THE ACTIVATED NATIONAL GUARD

Marty Holland requested that the county offices close at 4:15pm on Wednesday, June 30, 2004, to support the 116th Armored Cavalry, the local National Guard unit that has been activated. It was moved and seconded to allow department heads to keep the offices open with a minimum staff and voting was unanimous by the Board.

COUNTY EXPENDITURE

The Board reviewed the County's Payables Approval Report dated June 25 2004. A motion was made and seconded to approve the report. Voting was unanimous by the Board.

CURRENT EXPENSES	104	\$6,972.06
INDIGENT FUND	105	\$4,063.00
DISTRICT COURT FUND	106	\$1,402.48
COUNTY ROADS (UNORG) FUND	107	\$231.76
WEED & PEST FUND	108	\$298.61
SOLID WASTE FUND	109	\$272,885.00
JR COLLEGE TUITION FUND	113	\$22,700.00

911 COMMUNICATIONS FUND	115	\$366.42
COUNTY BOAT LICENSE FUND	117	\$1000.00
COUNTY SNOWMOBILE FUND	118	\$15.00
JUSTICE FUND	130	\$24,542.68
PHYSICAL FACILITIES FUND	144	\$65.00
	TOTAL	\$334,542.01

EXECUTIVE SESSION

At 11:58am it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 12:20pm. Voting was unanimous by the Board.

Following Executive Session the Board Approved Case #203162. Signed application for Cobra benefits for Case #204053. Signed Stipulation for Enlargement of Time Limitations for Case #204027 and Case #204061. Signed Release of Medically Indigent Lien for Case #202142. Signed Notice of Lien and Application for Medically Indigent Benefits for Case #204068, Case #204082, Case #204084, Case #204086, and Case #204087. Signed Findings of Fact, Conclusions of Law and Decision for Case #204028. Signed Certificate of Denial for Case #204067, Case #204068, Case #204069, Case #204070, Case #204073 and Case #204076.

EXECUTIVE SESSION

At 12:21pm it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(f) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss pending litigation. Following the discussion, it was proposed and seconded that the Board return to regular session at 12:25pm. Voting was unanimous by the Board.

Following Executive Session the Board took the matters under advisement.

MINIDOKA COUNTY DAM TOUR

At 12:30 pm the Board departed for the Minidoka Dam for a tour with the Minidoka County Board of Commissioners. The tour is to discuss possible major modifications and work on the Dam.

RECESS

Meeting was recessed until 9:00 a.m., Monday, July 6, 2004.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Renee Wells, SIP; Chip Thompson, Times News;

ATTEST:

APPROVED:

Larry A. Mickelsen, Clerk

Dennis Crane, Chairman