

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Larry Mickelsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

**PREVIOUS WEEKS= MINUTES**

The minutes for December 22, 2003 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board. There was no Board of Commissioner meeting conducted on December 29, 2003.

**CALENDAR**

The Board reviewed the calendar for January 2004.

**CORRESPONDENCE**

The Board reviewed the following:

1. The announcement of and registration for the IAC Mid-winter Conference
2. Christmas cards from various businesses and individuals
3. Mid-Snake meeting January 21, 2004
4. A notice of the Catastrophic Board Elections, announcing the election of Commissioner Paul Christensen to the Board as the representative for Region 4.

**ASSESSOR'S MOVE**

The County Assessor's office will be closed on January 22, 2004 for the move to the County Annex building.

**SHERIFF'S CIVIL FEES**

The Board reviewed and signed Cassia County resolution #2004-01-01, a resolution increasing Sheriff's civil fees.

**RIGHT OF WAY CONTRACT – CITY OF ROCKS ROAD**

The Board reviewed, discussed and signed the Right of Way Contract for the City of Rocks road.

**IDWR LETTER**

The Board reviewed the IDWR letter regarding the Idaho Wind Power Working Group meeting on January 6, 2004.

**DRUG COURT MATTERS**

The Board reviewed a request for the Drug Court to have access to the internet. It was moved and seconded to allow Darrell Roskelley, the District 5 Drug Court administrator to have internet access in his 3<sup>rd</sup> floor office, as long as there was no expense to the County, and voting was unanimous by the Board.

**SHARP AR-337 COPIER**

The Board reviewed the Maintenance Agreement renewal for the Sharp AR-337 copier. It was moved and seconded to sign the agreement and voting was unanimous by the Board.

**IAC UNEMPLOYMENT FUND**

The Board reviewed the unemployment fund proposal from IAC. After discussion it was decided to keep the unemployment matters as they are currently handled.

**COBRA MANAGEMENT**

The Board reviewed management of the COBRA functions for the County. It was the Board's decision was to table the proposal for another week to allow Kerry McMurray to conduct further research.

### **CHANGE OF STATUS**

The Board reviewed change of status requests for 3 individuals from the Mini Cassia Criminal Justice Center (MCCJC) and 1 from the County Planning and Zoning Administration. It was moved and seconded to approve the requests and voting was unanimous by the Board.

### **ACCESS IDAHO**

The Board considered a request from the Misdemeanor Probations Office to have Access Idaho in their office to enable them to check driver's license privilege for their clients. It was the Board's decision to have Steve Vaughan speak with the Commissioners and ensure there will be sufficient revenue to pay for the access.

### **OAKLEY ROLL OFF STATION**

The Board reviewed an Engagement letter for Pat Merrigan of Cornerstone Appraisal Inc. of Burley to conduct an appraisal for County property surrounding the Oakley Roll Off Station in Oakley. It was moved and seconded to sign the engagement letter and voting was unanimous by the Board.

### **LIQUID DE-ICER TRUCK APPLICATION**

Steve Frieburger of Riedesel & Associates, Inc. reported of grant monies being available for Fiscal Years 2006 and 2007. He recommended using monies to purchase some necessary equipment and mag-chloride. The mag-chloride is used as dust guard during the dry season and as a de-icing agent during the winter months. He also reported that the use of dust guard would be a cost saving operation by decreasing the amount of gravel and roadwork required. After discussion it was moved and seconded to sign the grant applications for the truck and storage tanks, and County resolution #2004-01-02, and voting was unanimous by the Board.

### **COPIER RENTAL AGREEMENT**

The Board reviewed and signed the copier rental agreement between the MCCJC and Peterson's Fax & Copy Shop for a Xerox CC35H copier.

### **EXECUTIVE SESSION**

At 10:25 a.m. it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 10:54 a.m. Voting was unanimous by the Board.

Following Executive Session the Board Signed Notice of Lien and Application for Medically Indigent Benefits for Case #203164, Case #203169, #203170, and Case #203172. Signed Release of Medically Indigent Lien for Case #99001. Signed Certificate of Approval for Case #203158 and Case #203172. Signed Certificate of Denial for Case # 203155 and Case #203166. Signed Stipulation for Enlargement of Time Limitations for Case #203107, Case #203108, Case #203131, and Case #203139.

### **EXECUTIVE SESSION**

At 11:30 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code 67-2345(1)(a) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss personnel matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 12:13 p.m. Voting was unanimous by the Board.

Following Executive Session the Board will further investigate options for employing a

County-provided psychological counselor.

**RECESS**

Meeting was recessed until 9:00 a.m., Monday, January 12, 2004.

**OTHERS IN ATTENDANCE AT TODAY=S MEETING**

Renee Wells, SIP; Stephen Frieburger, Riedesel & Associates Inc.; Shantel Higley, Cassia County; Dr. Brek Pilling, self;

**ATTEST:**

**APPROVED:**

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Larry A. Mickelsen, Clerk

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Dennis Crane, Chairman