

The Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; JoAnn Smith, Deputy Clerk and Kerry D. McMurray, County Administrator, present.

### COMMISSIONERS- MINUTES

The minutes for April 19, 2004 were discussed. The motion was then made and seconded to approve with corrections and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board.

### CALENDAR

The Board reviewed the calendar for April 2004.

### CORRESPONDENCE RECEIVED

1. The Board received and filled out questionnaires from the College of Agricultural and Life Sciences Social Science Research Unit.

### DEPARTMENT HEAD MEETING

**Public Defender:** Mr. Whipple updated the Commissioners on the increase in their caseload. There was also discussion on the drug problems in the Mini-Cassia area.

**Assessor:** Office is working on getting assessments ready to mail. There was discussion about putting liens on property when the land is owned by a different entity than owns the buildings.

**County Administrator:** passed out new Equal Opportunity forms to be posted in each office; Requested that each office fill out requests for maintenance in each office.

**Sheriff-s Department:** Will be testing tomorrow for a new patrol position

**Treasurer:** Doing well; They are in the slow season, but are filing water bills

**Janitorial/Maintenance:** Yard work is getting caught up. She is still waiting to hear from Gordon Paving on the renovation of the parking lot behind the Sheriff's Office.

**Weed Department:** Spraying weeds from Raft River to Utah border. Good cooperation with Box Elder County.  $\frac{3}{4}$  of Unorganized roads complete. Also working on State lands. Awareness is high.

### MANAGEMENT POLICY DIRECTIVE

Kerry McMurray, the County Administrator, reviewed a Management Policy Directive for Safety with the Board and the Department Heads.

A motion was made and seconded to adopt the directive. Voting was unanimous by the Board. Copies will be posted and given to all employees.

### BOARD OF EQUALIZATION

It was proposed and seconded to convene as the County Board of Equalization. Voting was unanimous by the Board. The Board reviewed an application for a hearing for a property tax exemption on parcel # RP#10S23E206160A

It was proposed and seconded to Send a Notice of Hearing to the applicant setting the hearing for May 3, 2004 at 11: a.m. in the Commissioner Chambers at the Cassia County Courthouse, 1459 Overland Avenue, Burley, Idaho. Voting was unanimous by the Board.

### ASSESSOR MATTER

The Prosecuting Attorney, Al Barrus, discussed with the Board and Martell Holland, County

Assessor, problems with the Idaho Code section covering transfer property of a deceased party to a surviving spouse without a Probate. The matter was taken under advisement for further research

### **COUNTY EXPENDITURE**

The Board reviewed the County's Payables Approval Report dated April 23, 2004. A motion was made and seconded to approve the report. Voting was unanimous by the Board.

CURRENT EXPENSES	104	\$5,786.11
INDIGENT FUND	105	\$30,648.28
DISTRICT COURT FUND	106	\$4,512.43
COUNTY ROADS & BRIDGES FUND	107	\$1,158.19
WEED & PEST FUND	108	\$14.21
911 COMMUNICATIONS FUND	115	\$550.32
COUNTY SNOWMOBILE FUND	118	\$15.00
JUSTICE FUND	130	\$20,152.39
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$7,077.76
PHYSICAL FACILITIES FUND	144	\$1,175.87
ADULT MISDEMEANOR PROBATION	149	\$91.92
	<b>TOTAL</b>	<b>\$71,182.48</b>

### **OAKLEY TRANSFER SITE PROPERTY**

The Board met with Bruce Mitchell and Garth Greenwell, Oakley City Mayor (Via Telephone) to discuss the property at the Oakley Transfer Site. After discussion, the matter was taken under advisement.

### **BLM/US FOREST SERVICE**

The Board met with Scott Nannenga, U.S. Forest Service, and Scott Barker, BLM for the monthly meeting. There was discussion about the Cassia County Transportation Plan. There was also discussion about how camp fee money is used in our district and the possible elimination of some trails for ATV use. A policy will be in place in the near future.

Scott Barker updated the Board on the Wind project at Cotterell. The final decision will be made in the Washington Office of the BLM. A briefing and tour will be conducted on May 20, 2004. There is also a concern about the Sage Grouse issue.

### **RESOURCE ADVISORY COUNSEL**

A motion was made and seconded to sign a letter nominating Karl "Bud" Bedke to serve on the Resource Advisory Counsel. Voting was unanimous by the Board

### **EXECUTIVE SESSION**

At 1:35 p.m. it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board go into Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to conduct a continuation of an indigent hearing on Case #204001. The hearing was taped. Following the hearing, it was proposed and seconded that the Board return to regular session at 2:30 p.m.. Voting was unanimous by the Board.

Following Executive Session the Board the matter was taken under advisement.

## **BURLEY HIGHWAY DISTRICT REPORT**

The Board reviewed the Burley Highway District's March 2004 report.

### **EXECUTIVE SESSION**

At 2:40 p.m. it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board go into Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to conduct a continuation of an indigent hearing on Case #204001. The hearing was taped. Following the hearing, it was proposed and seconded that the Board return to regular session at 3:05 p.m.. Voting was unanimous by the Board.

Following Executive Session the matter was taken under advisement.

### **EXECUTIVE SESSION**

It was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(a) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss personnel matters. Following the discussion, it was proposed and seconded that the Board return to regular session. Voting was unanimous by the Board.

Following Executive Session the Board directed that a letter from the Board be prepared declining the employee's offer and directing the employee to discuss hours worked with the Department Head.

### **HIPAA CONTRACTS**

The Board reviewed HIPAA contracts with MBA, Preston Insurance, Bowen Insurance, Oakley Quick Response and Ellen Judd. A motion was made and seconded to authorize the Chairman of the Board to sign the contracts.

### **MINI-CASSIA CRIMINAL JUSTICE CENTER**

The Board briefly reviewed and discussed the request for Bid documents for Pharmaceutical Services in the Detention facilities. Changes will be re-drafted by the Prosecutor and the Administrator. The documents will then be reviewed again in the next regularly scheduled meeting

### **RECESS**

Meeting was recessed until 9:00 a.m., Monday, May 3, 2004.

### **OTHERS IN ATTENDANCE AT TODAY-S MEETING**

Ranee Wells, SIP; Chip Thompson, Times News; Kelly Adams, Public Lands Committee; Elaine Mitchell, Travis Mitchell, Sawtooth Stone.

**ATTEST:**

**APPROVED:**

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Larry A. Mickelsen, Clerk

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Dennis Crane, Chairman

