

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; Larry Mickelsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEKS= MINUTES

The minutes for October 14, 2003 were discussed. A motion was made and seconded to approve and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board.

CALENDAR

The Board reviewed the calendar for October 2003.

CORRESPONDENCE

The Board reviewed the following:

1. A letter from Ron Reese of Twin Falls, Re: Development of a Regional airport.
2. A letter from IAC Re: 911 Task Force
3. A brochure Re: Sportsmen for Fish and Wildlife in Idaho
4. A brochure Re: an Energy Conference in Boise, 5-7 November
5. A thank you card for flowers, from the Truman family
6. A letter from the ITD Re: the manufacture of new signs identifying the City of Rocks Back Country Byway

PMT MAINTENANCE AGREEMENT

Pat Campbell of PMT and Dennis Dexter of MCCJC discussed the audio/video circuit between the Juvenile and Adult confinement facilities, and the Court rooms. The maintenance agreement covers the County-owned equipment

DEPARTMENT HEAD MEETING

Assessor: Linda Mabry reported on the status of the impending move.

Detention Center: Dennis Dexter reported on the numbers that are incarcerated and the status of new hires and those that will soon be resigning. Discussed the newly hired nurse and the benefits she will have.

Sheriff=s Department: Cary Bristol reported there will be a retirement party for Bruce Bristol. Stated they have hired Kevin Horak from the Rupert Police Department to replace Bruce.

Treasurer: Gayle Erekson gave the Commissioners a copy of the Statement of Treasurers Case report but did not stay for the meeting.

Janitorial/Maintenance: Sharon Higgins reported on the County annex building. The tile being installed apparently is not what was selected and it may not coordinate with the carpet that was ordered. The carpet order may have to be changed to better coordinate with the tile.

County Clerk: Larry Mickelsen handed out and explained the Memorandums for Record Re: Claims and Credit Card policy addendum. Explained the requirement for Department Heads to review and sign the claim forms. The requirements for credit card receipts to include all original receipts and for meals, the receipt must include names and business discussed to lawfully claim a "working lunch" as such.

Prosecuting Attorney: Mr. Barrus reported that they are very busy with the amount of cases they must prosecute.

County Administrator: Kerry McMurray reported on the need to have representatives from all departments in attendance at next month's department head meeting to receive the instructions from those who attended Anger Management training seminar in Boise. Reported on the next Planning and

Zoning Commission meeting. He reported on the status and activities of the Building Department and that Dan Barker will soon be able to inspect and report on the junk yard problems that exist in the county.

HERD DISTRICTS

Mr. Barrus reported on his review of the Herd District ordinance. Discussed the requirements to create or change Herd Districts. At 2:25 p.m., Michael Lewis and Tom Hutchison visited the meeting and Mr. Barrus explained the State Code Re: Herd Districts to them, and will send them a copy for their reference and review.

CARPETING

Sharon Higgins showed the Board a sample of carpet for the Annex building and asked the Board to consider replacing the basement floor carpeting with the same type of carpet. It will be very durable and easy to clean. It was moved and seconded to approve the purchase of carpet to cover the basement hallway and stairway to the main floor.

RETAIL SALES OF IODINE

Al Barrus, County Prosecuting Attorney, reviewed the County Ordinance requiring the reporting of retail sales of iodine products. It was moved and seconded to sign the Ordinance and voting was unanimous by the Board.

COUNTY ROADS

Dennis James discussed the requirements for applying “dust guard” to the County roads, specifically the need for adequate moisture to properly shape the roads and apply the dust guard product.

DIGLINE INC.

The Board reviewed the contract between DigLine Inc. and Cassia County. It was moved and seconded to sign the contract and voting was unanimous by the Board.

CASSIA COUNTY HISTORY

The Board reviewed the contract with Kathleen Hedberg to write the history of Cassia County. It was moved and seconded to sign the contract and voting was unanimous by the Board.

BIG RIVER HERITAGE COUNCIL

Kerry McMurray read a letter from Dale Whipple Re: letter of Feb 21, 2003, wherein he was in favor of abandoning efforts to receive the federal designation because local control could be lost.

BOOKMOBILE CONTRACT

Kerry McMurray discussed the contract between Cassia County and Box Elder County, Utah. It was recommended that before the Commissioners sign the contract, the County should receive more than one half of the revenue. Mr. McMurray will send a letter explaining the position of the Board to Janice Durfee, the responsible person for the Box Elder Bookmobile.

EMERGENCY COMMUNICATIONS FEE

Kerry McMurray explained the procedures for collection of emergency communications fees. He recommended that we amend the ordinance to include land-line and mobile telephones. Mr. Murray was given the assignment to prepare the proposed ordinance for the next meeting.

PUBLIC LANDS MEMBERSHIP

Kelly Adams reviewed the status of the members of the Public Lands Committee. All of the members, currently serving on the committee have requested that they be allowed to continue serving, and their names are Gene Wickel, Woody Anderson, Lex Kunau, Earl Warthen and Paul Marchant. They will be reappointed to a three-year term. Kelly also reported on the resignation of one member and of the interest of Cameron Smith of Oakley to serve on the Committee. His address is 510 S. College Ave, In Oakley, ID, 83346. There is a need for members from the Sublett

and Heglar areas, for more equal representation through all areas of the county.

BLM/U.S. FOREST SERVICE

Scott Nannenga of the U.S. Forest Service reported on the status of pending “burns” on some of the Forest Service lands. He reported they are not having difficulty with the invasive species weeds. He discussed the need to better control the use of Forest Service lands and roads by ATVs. Christmas tree and firewood cutting will continue as it did last year.

Wendy Reynolds of the BLM reported on the “C-PLAN” meeting last week, a multi agency committee. The BLM will increase their presence in the Milner area to better control the activities that are conducted. The BLM just finished some of the prescribed burning, which totals about 7000 acres. There is a Resource Advisory Council meeting in Pocatello next month. Will meet with a Native American council to achieve better understanding and relations. The Windland project is moving forward and will continue to make progress to get the project functioning.

EMS MATTERS

Vaughn Cook met with the Board and discussed the EMS agreements, stating that it may be appropriate for the county to have a countywide EMS/QRU system. It was recommended that the county develop a mutual aid agreement between all of the EMS/QRU units in the county. Mr. Barrus volunteered to assist in development of a Cassia County mutual aid agreement patterned after the existing Power County agreement. Michael Lewis and Tom Hutchinson explained the responsibilities of the Malta EMS. Karla Robinson explained the responsibilities of the Albion EMS.

RIGHT OF WAY CONTRACT

The Board reviewed the Right of Way contract between Cassia County and Neil Durfee of Almo, ID, Project #PLH-2841, Project #22. It was moved and seconded to sign the contract and voting was unanimous by the Board. The Board reviewed a request from the ITD, Re: City of Rocks Project and a Partial Release of Mortgage from Neil Durfee. It was moved and seconded to approve the request and voting was unanimous by the Board.

SURVEYS

The Board reviewed a bill from Desert West Land Surveys of Burley, ID for Professional Services Rendered from Jan 2003 to Oct 2003. It was moved and seconded to approve the payment of \$705.00 and voting was unanimous by the Board.

ROAD DISTRICTS

Joyce Ward discussed the road districts with the Board. She would like to have the Almo/Elba area create it’s own Highway District rather than have it part of the Cassia County Roads Unorganized District. She discussed the large number of large trucks that use the gravel roads by her house and requests that the county put dust guard on the road to control the amount of dust raised. The Commissioners explained that this was not possible at this time because the county does not have any dust guard that can be used for this purpose.

EXECUTIVE SESSION

At 1:40 p.m. it was proposed by Commissioner Handy and seconded by Commissioner Christensen that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 2:15 p.m. Voting was unanimous by the Board.

Following Executive Session the Board Approved a 30 day continuance for Case #203073 pending preparation of and transmission of the victim’s letter to the Crime Victim’s Board.

EXECUTIVE SESSION

At 3:45 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 4:10 p.m. Voting was unanimous by the Board.

Following Executive Session the Board Approved Case #203126, Case #203124, and Case #203114. Signed Certificate of Denial for Case #203118, Case #203121, Case #203122, Case #203123, Case #203129, Case #203085, Case #203131 and Case #203116. Approved Case #203116 for Review on November 3, 2003. Signed Order of Dismissal for Case #203078, Case #203103, Case #203127, and Case #203128. Signed Notice of Lien and Application for Medically Indigent Benefits for Case #203120, Cases #203140, Case #203141, and Case #203142. Signed Stipulation for Enlargement of Time Limitations for Case #203092 and Case #203098 (2 ea). Signed Order of Reimbursement for Case #203124.

EXECUTIVE SESSION

At 4:21 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 4:28 p.m. Voting was unanimous by the Board.

Following Executive Session the Board Denied Case #203143.

RECESS

Meeting was recessed until 9:00 a.m., Monday, November 3, 2003.

OTHERS IN ATTENDANCE AT TODAY=S MEETING

Renee Wells, SIP; Shari Chaney, Times News, Lloyd Cox;

ATTEST:

APPROVED:

/S/
Larry A. Mickelsen, Clerk

/S/
Dennis Crane, Chairman