

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Clay Handy, Board Members; Alfred E. Barrus, Prosecuting Attorney; JoAnn Smith, Deputy Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEKS= MINUTES

The minutes for September 29, 2003 were discussed. A motion was made and seconded to approve with corrections and proceed with publication of an appropriate synopsis. Voting was unanimous by the Board.

CALENDAR

The Board reviewed the calendar for October 2003.

CORRESPONDENCE

The Board reviewed the following:

1. Received and reviewed a letter from Kelly Walton regarding the status of the remodeling of the Annex Building.
2. Received a letter from Gale Norton, Secretary of the Interior, reappointing Dennis Crane to the Bureau of Land Management's Upper Snake River Resource Advisory Council through September 20, 2006
3. Received an invitation to attend a Public Records Management Presentation presented by Steve Walker, Idaho State Archivist, at the Burley City Hall from 10:00 a.m. to 12:00 p.m. on October 16, 2003.

PMT AND BOR-X CHARGES

The Board reviewed the charges from Bore-X of \$5,587.50 for construction of the line and PMT for fiber optic cable at \$901.60; wiring of the Annex Building for \$3,962.05; provision of the peripheral node for the Annex Building; and termination of Annex Building fiber for \$2,956.51 to be taken out of the FY2003 budget, some of which will be reimbursed by the State. A motion was made and seconded to approve the expenditures. Voting was unanimous by the Board.

LAW ENFORCEMENT CONTRACT

The Board reviewed draft changes to allocations in the Burley City-County Law enforcement contract.

TAX APPEALS

The board reviewed and executed decisions on two tax appeals, which were heard last week. A motion was made and seconded to sign the Findings of Fact and Conclusions of Law on parcels RP 10S22E294797 and RP 10S22E294798. Voting was unanimous by the Board.

CITY OF ROCKS PROJECT

The Board reviewed a letter to the Idaho Transportation Department approving additional compensation for easement on the City of Rocks Project. A motion was made and seconded to sign the letter. Voting was unanimous by the Board.

CASSIA COUNTY TRANSPORTATION PLAN

The Board reviewed and discussed the State and Local Transportation Agreement. A motion was made and seconded to sign the agreement. Voting was unanimous by the Board.

PROPERTY TAX EXEMPTION APPLICATION

The board considered a property tax exemption application for the Burley Bible Hall properties Parcel # RP BKN0100006B. A motion was made and seconded to sign the exemption. Voting was unanimous by the Board.

IAC CAPITAL CRIMES DEFENSE FUND

The board considered applicants for the District IV position of Board Member for the IAC Capital Crimes Defense Board. A motion was made and seconded to vote for Paul Christensen to fill that position, with Commissioner Crane voting, yea and Commissioner Handy voting yea. Commissioner Christensen abstained from consideration and voting on this matter.

VIDEO ARRAIGNMENT SYSTEM

The Board reviewed the maintenance agreement with PMT for video arraignment system and circuits. A motion was made and seconded to sign the agreement. Voting was unanimous by the Board.

EXECUTIVE SESSION

At 10:00 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Handy that the Board convene in executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Handy voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 10:30 a.m. Voting was unanimous by the Board.

IDAHO COUNTIES RISK MANAGEMENT .PROGRAM P POLICY FY 2003-2004

Lori Bergsman reviewed the FY 2003-2004 Idaho Counties Risk Management Program Policy with the Board. A motion was made and seconded to sign the agreement. Voting was unanimous by the Board.

CASSIA COUNTY HISTORY

Al Barrus discussed the draft of the agreement between Cassia County and the City of Burley with Kathleen Hedberg to write the history of Cassia County. The agreement will be reviewed, and the matter will be further discussed at a later Commissioners' Meeting.

COMMISSIONER EXCUSED

Commissioner Handy was excused at 10:45 a.m.

MINI-CASSIA CRIMINAL JUSTICE CENTER CONTRACT.

The Board received copies of a contract with Lori Lee Critchfield for counseling services at the Mini-Cassia Criminal Justice Center for their review. The matter was taken under advisement for further review.

INVITATIONS TO BID

Commissioner Crane and Commissioner Christensen reviewed two Invitations to Bid for Cassia County Sheriff's Office vehicles. A motion was made and seconded to sign the Invitations. Bids are due, and will be opened and read at Commissioners' meeting on November 10, 2003 at 10:00 a.m.. Voting was unanimous by the Board.

SAWTOOTH NATIONAL FOREST NEWS RELEASE

The Board reviewed the Sawtooth National Forest News Release concerning closure of Fifth Fork Rock Creek area to motorized vehicles during deer hunting season. The notice was posted on the Commission Chambers bulletin board.

DRUG TESTING INFORMATION

Debra McKnight, Mobile Drug Screening, gave a presentation to the Board regarding drug testing options for county employees and the cost of that testing.

COUNTY APARTMENT BUILDING CONCERNS

John Walsh, Apartment Manager, and Kerry McMurray, County Administrator, met with the Board with concerns regarding the increased costs to the County in utilities for the apartment buildings and the possibility of increasing the rent. A motion was made and seconded to raise the rent in Linda Vista to \$260 per month for a one bedroom and \$280 per month for a two bedroom. Rent for Casa Bonita will be increased to \$280 per month for a one bedroom and \$300 per month for a two bedroom. Voting was unanimous by the Board. The new rates will be effective immediately for new occupants and will begin in January 2004 for current residents.

PHOTOCOPY MACHINES

Sara Haynes, County Administrative office and Dennis Peterson, Xerox Representative, met with the Board to review quotes and specifications for photocopy machines in the Annex building and the Administrator's office. A motion was made and seconded to lease a Xerox 535/CC35 copier for the Administrative Office at \$103 per month plus maintenance; to lease a Xerox 412/M15 copier at \$41 per month plus maintenance for the Assessor's office at the Annex Building and to purchase the Sharp Copier that is now being used in the Administrative office for the amount of \$3,192.12. Voting was unanimous by the Board.

EXECUTIVE SESSION

At 12:07 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Crane that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea and Commissioner Crane voting yea. Commissioner Handy was absent. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, it was proposed and seconded that the Board return to regular session at 12:30 p.m. Voting was unanimous by the Board.

Following Executive Session the Board denied application No. 203106, 203108, 203110, 203112, and 203139. Signed Orders of Reimbursement on application Nos., 203029, 203091, 203099 and 203115. Approved Application Nos. 203029, 203091, 203099 and 203115

RECESS

Meeting was recessed until 9:00 a.m., Tuesday, October 14, 2003.

OTHERS IN ATTENDANCE AT TODAY=S MEETING

,Renee Wells, SIP; Shari Chaney, Times News

ATTEST:

APPROVED:

Larry A. Mickelsen, Clerk

Dennis Crane, Chairman